

**NOTICE AND AGENDA
TOWN COUNCIL
Town Council - Regular Meeting**

Public notice is given that the Town Council of the Town of Apple Valley, Washington County, Utah will hold a **Town Council - Regular Meeting** on **Wednesday, February 20, 2019** at the **Apple Valley Town Hall**, 1777 N. Meadowlark Dr., Apple Valley, Utah, commencing at **6:00 PM** or shortly thereafter. In accordance with state statute, one or more council members may be connected via speakerphone. This meeting will be available for live stream at www.youtube.com. Search: Town of Apple Valley Utah.

The Agenda for discussion and action is as follows:

CALL TO ORDER / PLEDGE OF ALLEGIANCE/ ROLL CALL

Mayors Town Update

PUBLIC COMMENTS

DISCUSSION AND ACTION

- [1.](#) Resolution R-2019-04 Appointing Debbie Kopp as Town Treasurer
- [2.](#) Resolution R-2019-05 Adding Debbie Kopp (Town Treasurer) and Marty Lisonbee (Mayor) as Authorized Agents to add, delete, or make changes to bank accounts tied to PTIF accounts; to open or close PTIF accounts; and to execute any necessary forms in connection with such changes on behalf of the Town of Apple Valley.
- [3.](#) Ordinance O-2019-04 Zone Change for Parcel AV-HWC-1 and AV-HWC-2 from OST to RE5. Holt/LeBaron
4. Zion Tiny Getaway Agreement
- [5.](#) Recorded Drainage Easements for Reber,Thygerson and Miner.
- [6.](#) Lot Split for Creation of New Parcel for AV-1327-B from parcel AV-1327
- [7.](#) Lot Split for Parcel AV-1334-J. Separating the Little Creek Station and the RV Resort.
- [8.](#) Impact Fee Study
- [9.](#) Ensign Invoices-Ben Billingsley
- [10.](#) Consent Calendar for January 1st, 2019-January 31st, 2019

REPORTS, RECOMMENDATIONS, AND ANNOUNCEMENTS

Events Committee – Tish Lisonbee/Debbie Kopp

Planning Commission – Cynthia Browning/Michael McLaughlin

Fire Department – Chief Dave Zolg, Jr

Engineering – Rod Mills

Big Plains Water and Sewer SSD – Harold Merritt

Code Enforcement –Rich Ososki/Paul Edwardsen

Roads and Storm Drainage -

Mosquito Abatement- Margaret Ososki

Council-

Other

REQUEST FOR A CLOSED SESSION

ADJOURNMENT

THE PUBLIC IS INVITED TO PARTICIPATE IN ALL COMMUNITY EVENTS. MEETINGS

In compliance with the American with Disabilities Act, individuals needing special accommodations (Including auxiliary communicative aids and services) during this meeting should notify Michelle Kinney at 435-877-1190.

Backup material for agenda item:

Resolution R-2019-04 Appointing Debbie Kopp as Town Treasurer

RESOLUTION NO. R-2019-04

APPOINTMENT OF TOWN TREASURER

WHEREAS, the Town of Apple Valley is a Utah municipality; and

WHEREAS, the Mayor, with the advice and consent of the Town Council, is required to appoint a qualified person to the office of town treasurer pursuant to Utah Code Annotated § 10-3-916(1); and

WHEREAS, Mayor Marty Lisonbee has determined that Debbie Kopp is a qualified person to be appointed to the Office of Town Treasurer; and

WHEREAS, the Town Council gives its advice and consent to the appointment of Debbie Kopp to the Office of Town Treasurer.

NOW, THEREFORE, IT IS RESOLVED by the Town Council of the Town of Apple Valley that Debbie Kopp is hereby appointed to the Office of Town Treasurer.

PASSED this 20th day of February 2019

TOWN OF APPLE VALLEY

Mayor Marty Lisonbee

ATTEST:

Council Member Michael McLaughlin voted _____
Council Member Debbie Kopp voted _____
Council Member Denny Bass voted _____
Council Member Paul Edwardsen voted _____
Mayor Marty Lisonbee voted _____

Michelle Kinney
Town Recorder

Backup material for agenda item:

Resolution R-2019-05 Adding Debbie Kopp (Town Treasurer) and Marty Lisonbee (Mayor) as Authorized Agents to add, delete, or make changes to bank accounts tied to PTIF accounts; to open or close PTIF accounts; and to execute any necessary forms in connection with such changes on behalf of the Town of Apple Valley.

RESOLUTION NO. R-2019-05

UTAH PUBLIC TREASURERS' INVESTMENT FUND CERTIFICATION OF AUTHORIZED INDIVIDUALS

WHEREAS, the Town of Apple Valley invests funds in the Utah Public Treasurers' Investment Fund (PTIF) as authorized by the Utah Money Management Act; and

WHEREAS, the Town Council has the authority to designate individuals to make changes to PTIF accounts, such as adding or deleting users to access and/or transact with PTIF accounts, add, delete, or make changes to bank accounts tied to PTIF accounts, open or close PTIF accounts, and complete any necessary forms in connection with such changes; and

WHEREAS, The Utah State Treasurer requires that the Town Council designate the individuals authorized to make changes to PTIF accounts by adopting the Public Entity Resolution attached hereto; and

WHEREAS, at a meeting of the Town Council of Apple Valley, Utah, duly called, noticed and held on the 20th day of February, 2019, and upon motion duly made and seconded:

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Town Council of the Town of Apple Valley that Marty Lisonbee, Apple Valley Town Mayor, and Debbie Kopp, Apple Valley Town Treasurer, are designated as authorized individuals for PTIF transactions outlined above. Ben Billingsley is designated as an authorized user for online management and is hereby authorized to execute the Public Entity Resolution attached hereto. This resolution is effective immediately.

PASSED this 20th day of February, 2019.

TOWN OF APPLE VALLEY

Marty Lisonbee, Mayor

ATTEST:

Michelle Kinney, Town Clerk/Recorder

Council Member Debbie Kopp voted _____
Council Member Michael McLaughlin voted _____
Council Member Dennis Bass voted _____
Council Member Paul Edwardsen voted _____
Mayor Marty Lisonbee voted _____

Backup material for agenda item:

Ordinance O-2019-04 Zone Change for Parcel AV-HWC-1 and AV-HWC-2 from OST to RE5. Holt/LeBaron

**APPLE VALLEY TOWN
ORDINANCE O-2019-04**

AN ORDINANCE CHANGING THE ZONING CLASSIFICATION OF THE PROPERTY PARCELS AV-HWC-1 AND AV-HWC-2 LOCATED NEAR 1820 E 2000 S, APPLE VALLEY, UTAH FROM OPEN SPACE TRANSITIONAL ZONE TO RESIDENTIAL FIVE ACRE

WHEREAS, the Town of Apple Valley (“Town”) has been petitioned for a change in the zoning classification for the property parcels AV-HWC-1 AND AV-HWC-2 near 1820 E 2000 S, Apple Valley, Utah, from Open Space Transitional Zone to Residential 5 acre; and

WHEREAS, the Planning Commission has reviewed the petition and listened to public comments in the public hearing held on February 13, 2019 which resulted in a recommendation that the property be so rezoned; and

WHEREAS, the Town Council has reviewed the Planning Commission’s recommendation and has received and reviewed pertinent information; and

WHEREAS, in making these reviews the Town Council finds that the Planning Commission’s recommendation on the requested zone change for this property is rationally based and consistent with the Town’s General Plan.

WHEREAS, at a meeting of the Town Council of Apple Valley, Utah, duly called, noticed and held on the 20th of February, 2019 and upon motion duly made and seconded:

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND TOWN COUNCIL OF THE TOWN OF APPLE VALLEY, UTAH, that

SECTION I: The zoning classification of Parcel AV-HWC-1 and AV-HCW-2 located near 1820 E 2000 S, Apple Valley, Utah, is changed from Open Space Transitional zone to Residential 5 acre zone.

SECTION II: Update of Official Zoning Map. The Official Zoning Map is amended to reflect the adoption of this ordinance.

Effective Date. This amendment shall be effective upon passage, without further publication.

PASSED AND ADOPTED by the Mayor and Town Council of the Town of Apple Valley, Utah this 20th day of February, 2019.

Marty Lisonbee, Mayor

ATTEST:

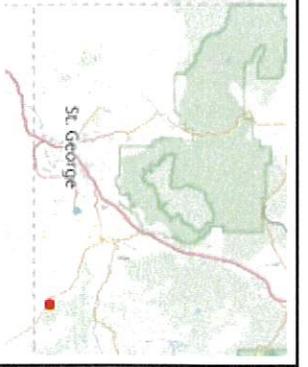
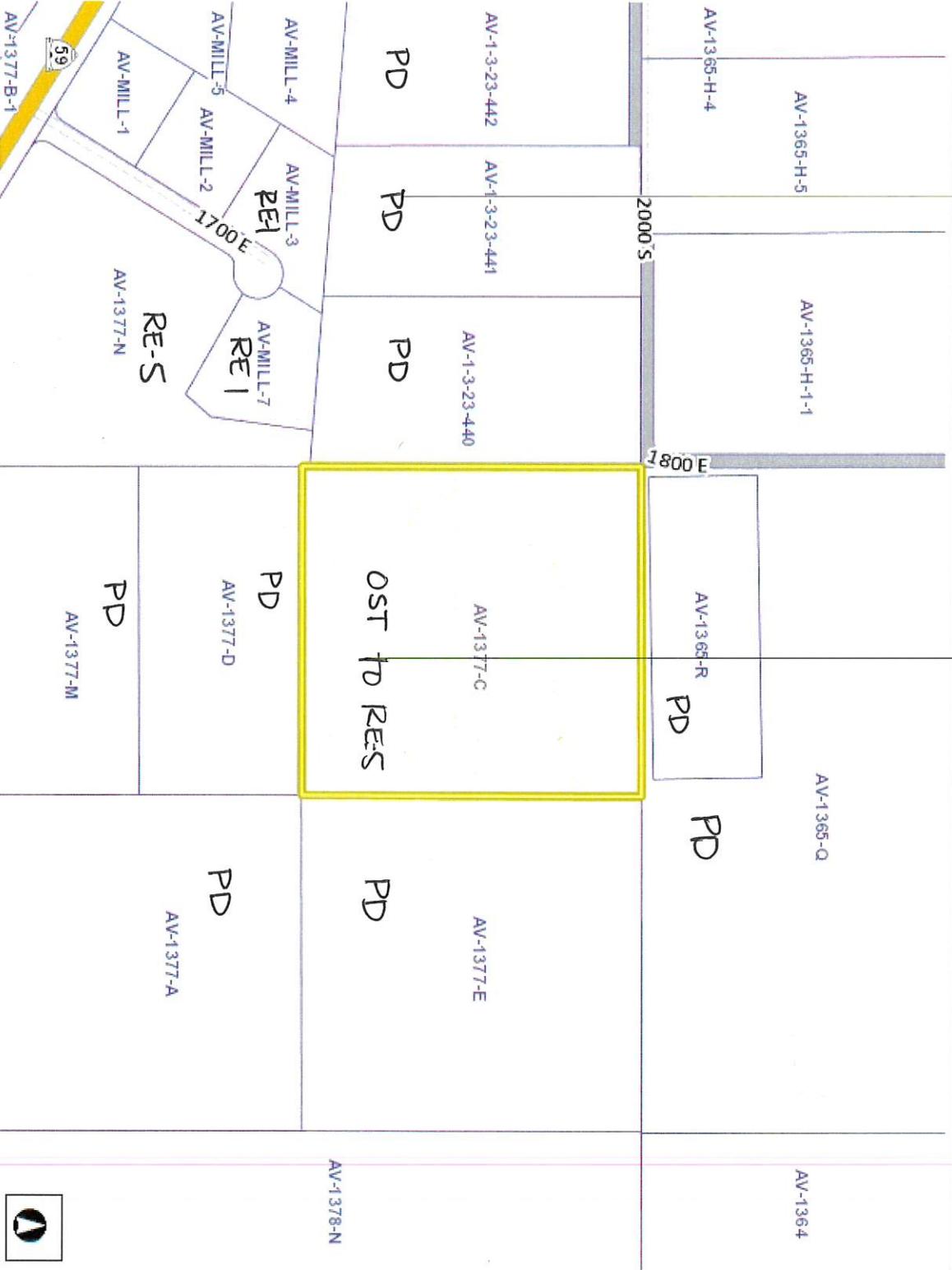
Michelle Kinney, Town Recorder

Mayor Marty Lisonbee	Aye ___ Nay ___
Debbie Kopp	Aye ___ Nay ___
Michael McLaughlin	Aye ___ Nay ___
Denny Bass	Aye ___ Nay ___
Paul Edwardsen	Aye ___ Nay ___



Lebaron/Holt
OST to RE-S

Title



Legend

- Parcels
- Ownership**
- U.S. Forest Service
- U.S. Forest Service Wilderness
- Bureau of Land Management
- Bureau of Land Management Wild
- National Park Service
- Shivwits Reservation
- Utah Division of Wildlife Resources
- Utah Division of Transportation
- State Park
- State of Utah
- Washington County
- Municipally Owned
- School District
- Privately Owned
- Water
- Water Conservancy District
- State Assessed Oil and Gas
- Mining Claim

Notes

DISCLAIMER: The information shown on this map was compiled from different GIS sources. The land base and facility information on this map is for display purposes only and should not be relied upon without independent verification as to its accuracy. Washington County, Utah will not be held responsible for any claims, losses or damages resulting from the use of this map.

752.3
0
376.17
752.3 Feet
WGS_1984_Web_Mercator_Auxiliary_Sphere

Backup material for agenda item:

Recorded Drainage Easements for Reber,Thygerson and Miner.

APPLE VALLEY TOWN DRAI



This Easement Agreement ("Agreement") is entered into on the 21st day of November, 2016, between APPLE VALLEY TOWN, whose address is 1777 N. Meadowlark Drive, Apple Valley, Utah 84737-4884 ("Grantee") and Parker J. Miner, whose address is 1549 N APPLE VALLEY WAY (970 W), Apple Valley, Utah 84737-4884, who is the owner of property more particularly described in Exhibits A, B, and C, attached hereto and incorporated herein by this reference ("Grantor").

RECITALS:

WHEREAS, Grantee is in the process of constructing a drainage channel on the Grantor's property to enhance drainage capacity from an existing roadway to an existing wash; and

WHEREAS, Grantor's property described in Exhibit A is located in the projected path of the proposed construction; and

WHEREAS, in order to install, maintain, repair, inspect, replace and/or remove utilities, Grantee requires a fifteen foot (15') wide permanent and perpetual easement on, over, across, under and through Grantor's property more particularly described in Exhibits B and C.

NOW, THEREFORE, in consideration of the mutual promises and covenants of the parties herein, and other good and valuable consideration, the receipt and sufficiency of which are acknowledged by the parties, Grantor and Grantee agree as follows.

1. Grantor, for himself and his successors and assigns, hereby grants and conveys to Grantee and its employees, agents, representatives, successors and assigns, a permanent and perpetual non-exclusive easement and right-of-way ("Easement") on, over, across, under, and through Grantor's property as described in Exhibits B and C, in return for which Grantee shall

construct and install approximately 222 feet of drainage channel within the Easement through Grantor's property, at the sole cost and expense of Grantee. This utility Easement grants a right of ingress and egress and for the construction, maintenance, repair, inspection, replacement and/or removal of a drainage channel for which this Easement has been granted, together with the present and future right to keep the Easement and adjacent lands clear of all brush, trees, timber, structures, and other hazards and/or obstructions, which might endanger, hinder or impede the Easement or its uses.

2. With the exception of the existing landscaping and surface improvements currently in place prior to the execution of this Easement, Grantor further agrees that no building, fences, walls or other structures of any kind, shall be installed, constructed, erected, placed, or maintained in any portion of the Easement and no equipment, material, or flammable materials (other than agricultural crops and streets), shrubs, trees or other plants or vegetation shall be placed, planted or maintained in the Easement and right-of-way, without the prior written consent of the Grantee, and that the Grantee shall have the right to remove any building, fence, wall, structure, material, equipment, shrub, tree, or other plant or vegetation within the Easement.

3. Grantor and Grantee agree that Grantee is only agreeing to pay for the installation costs of the drainage channel as contemplated in paragraph 1.

4. After construction of the improvements contemplated by paragraph 1, Grantee shall restore the land within the Easement, as reasonably as possible, to the condition it was in prior to the construction of the drainage facilities, with the exception of some trees and shrubs that may be removed or trimmed during construction.

5. After construction, Grantee shall assume all maintenance obligations with regard to the constructed improvements. Grantee shall give Grantor twenty-four (24) hours' verbal notice

prior to engaging in maintenance activities within the Easement. In the event that Grantee is required to take action within the Easement based upon an emergency, Grantee's obligation to give twenty-four (24) hours' notice shall be suspended and Grantee need only give what notice may be practicable under the circumstances. The parties acknowledge that Grantee may take emergency measures without giving notice if such notice is not practicable under the circumstances. In the event that Grantee is not able to give notice due to an emergency, after the emergency subsides, Grantee shall give verbal notice to Grantor of the work done by Grantee within the Easement.

6. This instrument shall be binding upon the Grantor and his successors and assigns.

7. The rights, obligations and powers of the Grantee herein contained may be delegated, transferred, or assigned without the prior written consent of the Grantor.

8. Grantor agrees that no other easement or easements shall be granted on, across, under, or over the Easement granted to Grantee herein without the prior written consent of the Grantee.

9. In the event there is a breach of this Agreement or if a party is required to take any action whatsoever to enforce the terms hereof, the party in default agrees to pay to the prevailing party any costs and attorney fees incurred by the prevailing party in seeking enforcement of this Agreement, whether incurred with or without suit, at trial or on appeal, and in connection with any bankruptcy case or adversary proceeding.

DATED this 5 day of October, 2016.

GRANTEE:
APPLE VALLEY TOWN

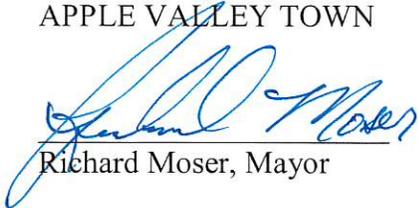

Richard Moser, Mayor

EXHIBIT A

OWNER'S PROPERTY DESCRIPTION

Washington County Acct. #: 360340

Tax ID #: AV-AVR-2-8

Location: Subdivision: APPLE VALLEY RANCH 2 AMD (AV) Lot: 8

EXHIBIT B

PROPOSED EASEMENT DESCRIPTION

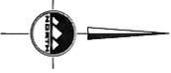
Legal Description:

EASEMENT 2: DESCRIPTION OF 15' WIDE EASEMENT

BEGINNING AT A POINT SOUTH 0°53'18" WEST ALONG THE SECTION LINE 2976.51 FEET FROM THE NORTHEAST CORNER OF SECTION 30, TOWNSHIP 42 SOUTH, RANGE 11 WEST, SALT LAKE BASE AND MERIDIAN, AND RUNNING THENCE WEST 602.42 FEET TO THE POINT OF BEGINNING OF THE CENTERLINE OF A 15-FOOT-WIDE EASEMENT; THENCE RUNNING NORTH 67°44'43" WEST 221.55 FEET; THENCE SOUTH 87°56'17" WEST 134.11 FEET; THENCE NORTH 44°33'43" WEST 516.03 FEET TO THE END OF SAID EASEMENT.

EXHIBIT C

MAP OF EASEMENT



LOCATION: SECTION 20
TOWNSHIP 24 SOUTH, RANGE 11 WEST
SALT LAKE BASE AND MERIDIAN

ESSEMBER'S DESCRIPTION OF 15' WIDE EASEMENT
FROM THE NORTH CORNER OF SECTION 20, TOWNSHIP 24 SOUTH, RANGE 11 WEST, SALT LAKE BASE AND MERIDIAN, AND RUNNING
N62°24'00\" W 231.42 FEET TO THE CORNER OF SECTION 20, TOWNSHIP 24 SOUTH,
RANGE 11 WEST, SALT LAKE BASE AND MERIDIAN, AND RUNNING
S72°42'30\" W 221.55 FEET TO THE CORNER OF SECTION 20, TOWNSHIP 24 SOUTH,
RANGE 11 WEST, SALT LAKE BASE AND MERIDIAN, AND RUNNING
S62°24'00\" W 184.41 FEET TO THE CORNER OF SECTION 20, TOWNSHIP 24 SOUTH,
RANGE 11 WEST, SALT LAKE BASE AND MERIDIAN, AND RUNNING
S62°24'00\" W 241.85 FEET TO THE CORNER OF SECTION 20, TOWNSHIP 24 SOUTH,
RANGE 11 WEST, SALT LAKE BASE AND MERIDIAN.

ENSIGN
THE SURROUNDING ENGINEERING
CORPORATION
9670 Dale Street, Suite 104
Cedar City, UT 84720
Phone: 435.695.1433
Fax: 435.695.1433

**APPLE VALLEY TOWN
DRAINAGE EASEMENT**
1777 N. MEADOWLARK DR.
APPLE VALLEY, UTAH

TOOLEE
Phone: 435.843.9550
LAYTON
Phone: 801.547.1100
RICHFIELD
Phone: 435.952.2933

WWW.ENSIGNINC.COM

1777 N. MEADOWLARK DR.
APPLE VALLEY, UT 84708
Phone: 435.843.9550

DRAINAGE EASEMENT 2

C-101

DATE: 08/11/2010
BY: J. KIMMEL, C. S. SUTTON
SCALE: AS SHOWN

PROJECT: APPLE VALLEY TOWN
CLIENT: APPLE VALLEY TOWN



Title



Legend

- Parcels
- Ownership
 - U.S. Forest Service
 - U.S. Forest Service Wilderness
 - Bureau of Land Management
 - Bureau of Land Management Wild
 - National Park Service
 - Shiwiis Reservation
 - Utah Division of Wildlife Resources
 - Utah Division of Transportation
 - State Park
 - State of Utah
 - Washington County
 - Municipally Owned
 - School District
 - Privately Owned
 - Water
 - Water Conservancy District
 - State Assessed Oil and Gas
 - Mining Claim

Notes

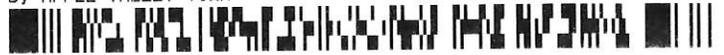
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752.3 Feet

376.17

0

APPLE VALLEY TOWN DRAI



This Easement Agreement (“Agreement”) is entered into on the 20th day of October, 2016, between APPLE VALLEY TOWN, whose address is 1777 N. Meadowlark Drive, Apple Valley, Utah 84737-4884 (“Grantee”) and Terrisa S. Thygerson, whose address is 1593 N ROME WAY (850 W), Apple Valley, Utah 84737-4884, who is the owner of property more particularly described in Exhibits A, B, and C, attached hereto and incorporated herein by this reference (“Grantor”).

R E C I T A L S:

WHEREAS, Grantee is in the process of constructing a drainage channel on the Grantor’s property to enhance drainage capacity from an existing roadway to an existing wash; and

WHEREAS, Grantor’s property described in Exhibit A is located in the projected path of the proposed construction; and

WHEREAS, in order to install, maintain, repair, inspect, replace and/or remove utilities, Grantee requires a fifteen foot (15’) wide permanent and perpetual easement on, over, across, under and through Grantor’s property more particularly described in Exhibits B and C.

NOW, THEREFORE, in consideration of the mutual promises and covenants of the parties herein, and other good and valuable consideration, the receipt and sufficiency of which are acknowledged by the parties, Grantor and Grantee agree as follows.

1. Grantor, for herself and her successors and assigns, hereby grants and conveys to Grantee and its employees, agents, representatives, successors and assigns, a permanent and perpetual non-exclusive easement and right-of-way (“Easement”) on, over, across, under, and through Grantor’s property as described in Exhibits B and C, in return for which Grantee shall

construct and install approximately 293 feet of drainage channel within the Easement through Grantor's property, at the sole cost and expense of Grantee. This utility Easement grants a right of ingress and egress and for the construction, maintenance, repair, inspection, replacement and/or removal of a drainage channel for which this Easement has been granted, together with the present and future right to keep the Easement and adjacent lands clear of all brush, trees, timber, structures, and other hazards and/or obstructions, which might endanger, hinder or impede the Easement or its uses.

2. With the exception of the existing landscaping and surface improvements currently in place prior to the execution of this Easement, Grantor further agrees that no building, fences, walls or other structures of any kind, shall be installed, constructed, erected, placed, or maintained in any portion of the Easement and no equipment, material, or flammable materials (other than agricultural crops and streets), shrubs, trees or other plants or vegetation shall be placed, planted or maintained in the Easement and right-of-way, without the prior written consent of the Grantee, and that the Grantee shall have the right to remove any building, fence, wall, structure, material, equipment, shrub, tree, or other plant or vegetation within the Easement.

3. Grantor and Grantee agree that Grantee is only agreeing to pay for the installation costs of the drainage channel as contemplated in paragraph 1.

4. After construction of the improvements contemplated by paragraph 1, Grantee shall restore the land within the Easement, as reasonably as possible, to the condition it was in prior to the construction of the drainage facilities, with the exception of some trees and shrubs that may be removed or trimmed during construction.

5. After construction, Grantee shall assume all maintenance obligations with regard to the constructed improvements. Grantee shall give Grantor twenty-four (24) hours' verbal notice

prior to engaging in maintenance activities within the Easement. In the event that Grantee is required to take action within the Easement based upon an emergency, Grantee's obligation to give twenty-four (24) hours' notice shall be suspended and Grantee need only give what notice may be practicable under the circumstances. The parties acknowledge that Grantee may take emergency measures without giving notice if such notice is not practicable under the circumstances. In the event that Grantee is not able to give notice due to an emergency, after the emergency subsides, Grantee shall give verbal notice to Grantor of the work done by Grantee within the Easement.

6. This instrument shall be binding upon the Grantor and her successors and assigns.

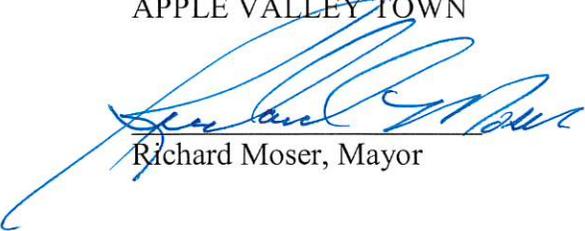
7. The rights, obligations and powers of the Grantee herein contained may be delegated, transferred, or assigned without the prior written consent of the Grantor.

8. Grantor agrees that no other easement or easements shall be granted on, across, under, or over the Easement granted to Grantee herein without the prior written consent of the Grantee.

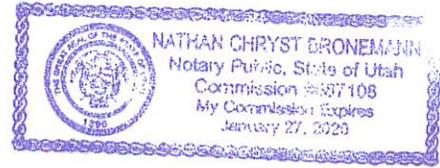
9. In the event there is a breach of this Agreement or if a party is required to take any action whatsoever to enforce the terms hereof, the party in default agrees to pay to the prevailing party any costs and attorney fees incurred by the prevailing party in seeking enforcement of this Agreement, whether incurred with or without suit, at trial or on appeal, and in connection with any bankruptcy case or adversary proceeding.

DATED this 5 day of October, 2016.

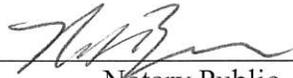
GRANTEE:
APPLE VALLEY TOWN


Richard Moser, Mayor

STATE OF UTAH)
)
) SS.
)
COUNTY OF WASHINGTON)

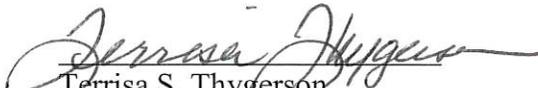


On the 5th day of October, 2016, personally appeared before me Richard Moser, Mayor of the Town of Apple Valley, Utah, a Utah municipal corporation, the signers of the within instrument, who duly acknowledged to me that they executed the same pursuant to authority of the Town Council.



Notary Public

GRANTOR:


Terrisa S. Thygerson

STATE OF UTAH)
)
) SS.
)
COUNTY OF WASHINGTON)



On the 20th day of October, 2016, personally appeared before me Terrisa S. Thygerson, the signer of the within instrument, who duly acknowledged to me that she executed the same.



Notary Public

EXHIBIT A

OWNER'S PROPERTY DESCRIPTION

Washington County Acct. #: 360357

Tax ID #: AV-AVR-2-9

Location: Subdivision: APPLE VALLEY RANCH 2 AMD (AV) Lot: 9

EXHIBIT B

PROPOSED EASEMENT DESCRIPTION

Legal Description:

EASEMENT 2: DESCRIPTION OF 15' WIDE EASEMENT

BEGINNING AT A POINT SOUTH 0°53'18" WEST ALONG THE SECTION LINE 2976.51 FEET FROM THE NORTHEAST CORNER OF SECTION 30, TOWNSHIP 42 SOUTH, RANGE 11 WEST, SALT LAKE BASE AND MERIDIAN, AND RUNNING THENCE WEST 602.42 FEET TO THE POINT OF BEGINNING OF THE CENTERLINE OF A 15-FOOT-WIDE EASEMENT; THENCE RUNNING NORTH 67°44'43" WEST 221.55 FEET; THENCE SOUTH 87°56'17" WEST 134.11 FEET; THENCE NORTH 44°33'43" WEST 516.03 FEET TO THE END OF SAID EASEMENT.

EXHIBIT C

MAP OF EASEMENT



EASEMENT 20' DISPOSITION OF 15' WIDE EASEMENT
 BEGINNING AT A POINT SOUTH 0° 31' 37" WEST ALONG THE SECTION LINE
 42 SOUTH, RANGE 11 WEST, SALT LAKE BASIN AND MERIDIAN, AND RUNNING
 THENCE WEST 602.42 FEET TO THE POINT OF BEGINNING OF THE NORTH
 67° 24' 43" WEST 221.55 FEET; THENCE SOUTH 87° 57' 27" WEST 141.11 FEET;
 THENCE NORTH 48° 33' 44" WEST 150.03 FEET TO THE END OF SAID
 EASEMENT.



GENAR CITY
 1777 N. MEADOWLARK DR.
 SALT LAKE CITY
 UTAH 84119
 Phone: 435-552-1833
 Fax: 435-552-1833

TOOELE
 1777 N. MEADOWLARK DR.
 LAYTON
 UTAH 84040
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 Fax: 435-552-1833

WWW.ENSIGNENG.COM
 1777 N. MEADOWLARK DR.
 SALT LAKE CITY, UT 84119
 Phone: 435-552-1833
 Fax: 435-552-1833

**APPLE VALLEY TOWN
 DRAINAGE EASEMENT**
 1777 N. MEADOWLARK DR.
 APPLE VALLEY, UTAH

DRAINAGE EASEMENT 2

C-101

APPLE VALLEY TOWN D



This Easement Agreement (“Agreement”) is entered into on the 9th day of November, 2016, between APPLE VALLEY TOWN, whose address is 1777 N. Meadowlark Drive, Apple Valley, Utah 84737-4884 (“Grantee”) and Kevin and Catherine Reber, whose address is 1613 N ROME WAY (850 W), Apple Valley, Utah 84737-4884, who are the owners of property more particularly described in Exhibits A, B, and C, attached hereto and incorporated herein by this reference (“Grantors”).

R E C I T A L S:

WHEREAS, Grantee is in the process of constructing a drainage channel on the Grantors’s property to enhance drainage capacity from an existing roadway to an existing wash; and

WHEREAS, Grantors’s property described in Exhibit A is located in the projected path of the proposed construction; and

WHEREAS, in order to install, maintain, repair, inspect, replace and/or remove utilities, Grantee requires a fifteen foot (15’) wide permanent and perpetual easement on, over, across, under and through Grantors’s property more particularly described in Exhibits B and C.

NOW, THEREFORE, in consideration of the mutual promises and covenants of the parties herein, and other good and valuable consideration, the receipt and sufficiency of which are acknowledged by the parties, Grantors and Grantee agree as follows.

1. Grantors, for themselves and their successors and assigns, hereby grant and convey to Grantee and its employees, agents, representatives, successors and assigns, a permanent and perpetual non-exclusive easement and right-of-way (“Easement”) on, over, across, under, and

through Grantors's property as described in Exhibits B and C, in return for which Grantee shall construct and install approximately ~~357~~ feet of drainage channel within the Easement through Grantors's property, at the sole cost and expense of Grantee. This utility Easement grants a right of ingress and egress and for the construction, maintenance, repair, inspection, replacement and/or removal of a drainage channel for which this Easement has been granted, together with the present and future right to keep the Easement and adjacent lands clear of all brush, trees, timber, structures, and other hazards and/or obstructions, which might endanger, hinder or impede the Easement or its uses.

2. With the exception of the existing landscaping and surface improvements currently in place prior to the execution of this Easement, Grantors further agree that no building, fences, walls or other structures of any kind, shall be installed, constructed, erected, placed, or maintained in any portion of the Easement and no equipment, material, or flammable materials (other than agricultural crops and streets), shrubs, trees or other plants or vegetation shall be placed, planted or maintained in the Easement and right-of-way, without the prior written consent of the Grantee, and that the Grantee shall have the right to remove any building, fence, wall, structure, material, equipment, shrub, tree, or other plant or vegetation within the Easement.

3. Grantors and Grantee agree that Grantee is only agreeing to pay for the installation costs of the drainage channel as contemplated in paragraph 1.

4. After construction of the improvements contemplated by paragraph 1, Grantee shall restore the land within the Easement, as reasonably as possible, to the condition it was in prior to the construction of the drainage facilities, with the exception of some trees and shrubs that may be removed or trimmed during construction.

5. After construction, Grantee shall assume all maintenance obligations with regard to the constructed improvements. Grantee shall give Grantors twenty-four (24) hours' verbal notice prior to engaging in maintenance activities within the Easement. Notice to one Grantor shall constitute notice to both Grantors. In the event that Grantee is required to take action within the Easement based upon an emergency, Grantee's obligation to give twenty-four (24) hours' notice shall be suspended and Grantee need only give what notice may be practicable under the circumstances. The parties acknowledge that Grantee may take emergency measures without giving notice if such notice is not practicable under the circumstances. In the event that Grantee is not able to give notice due to an emergency, after the emergency subsides, Grantee shall give verbal notice to Grantors of the work done by Grantee within the Easement.

6. This instrument shall be binding upon the Grantors and their successors and assigns.

7. The rights, obligations and powers of the Grantee herein contained may be delegated, transferred, or assigned without the prior written consent of the Grantors.

8. Grantors agree that no other easement or easements shall be granted on, across, under, or over the Easement granted to Grantee herein without the prior written consent of the Grantee.

9. In the event there is a breach of this Agreement or if a party is required to take any action whatsoever to enforce the terms hereof, the party in default agrees to pay to the prevailing party any costs and attorney fees incurred by the prevailing party in seeking enforcement of this Agreement, whether incurred with or without suit, at trial or on appeal, and in connection with any bankruptcy case or adversary proceeding.

DATED this 5 day of OCTOBER, 2016.

GRANTEE:
APPLE VALLEY TOWN

EXHIBIT A

OWNER'S PROPERTY DESCRIPTION

Washington County Acct. #: 360365

Tax ID #: AV-AVR-2-10

Location: Subdivision: APPLE VALLEY RANCH 2 AMD (AV) Lot: 10

EXHIBIT B

PROPOSED EASEMENT DESCRIPTION

Legal Description:

EASEMENT 2: DESCRIPTION OF 15' WIDE EASEMENT

BEGINNING AT A POINT SOUTH 0°53'18" WEST ALONG THE SECTION LINE 2976.51 FEET FROM THE NORTHEAST CORNER OF SECTION 30, TOWNSHIP 42 SOUTH, RANGE 11 WEST, SALT LAKE BASE AND MERIDIAN, AND RUNNING THENCE WEST 602.42 FEET TO THE POINT OF BEGINNING OF THE CENTERLINE OF A 15-FOOT-WIDE EASEMENT; THENCE RUNNING NORTH 67°44'43" WEST 221.55 FEET; THENCE SOUTH 87°56'17" WEST 134.11 FEET; THENCE NORTH 44°33'43" WEST 516.03 FEET TO THE END OF SAID EASEMENT.

EXHIBIT C

MAP OF EASEMENT

Backup material for agenda item:

Lot Split for Creation of New Parcel for AV-1327-B from parcel AV-1327



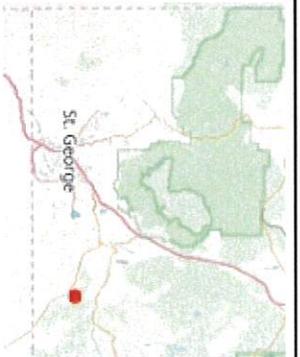
Title



1,504.7 0 752.33 1,504.7 Feet

WGS_1984_Web_Mercator_Auxiliary_Sphere

DISCLAIMER: The information shown on this map was compiled from different GIS sources. The land base and facility information on this map is for display purposes only and should not be relied upon without independent verification as to its accuracy. Washington County, Utah will not be held responsible for any claims, losses or damages resulting from the use of this map.



Legend

- Parcels
- Ownership**
 - U.S. Forest Service
 - U.S. Forest Service Wilderness
 - Bureau of Land Management
 - Bureau of Land Management Wild
 - National Park Service
 - Shivwits Reservation
 - Utah Division of Wildlife Resources
 - Utah Division of Transportation
 - State Park
 - State of Utah
 - Washington County
 - Municipally Owned
 - School District
 - Privately Owned
 - Water
 - Water
 - Water Conservancy District
 - State Assessed Oil and Gas
 - Mining Claim

Notes

Backup material for agenda item:

Lot Split for Parcel AV-1334-J. Separating the Little Creek Station and the RV Resort.

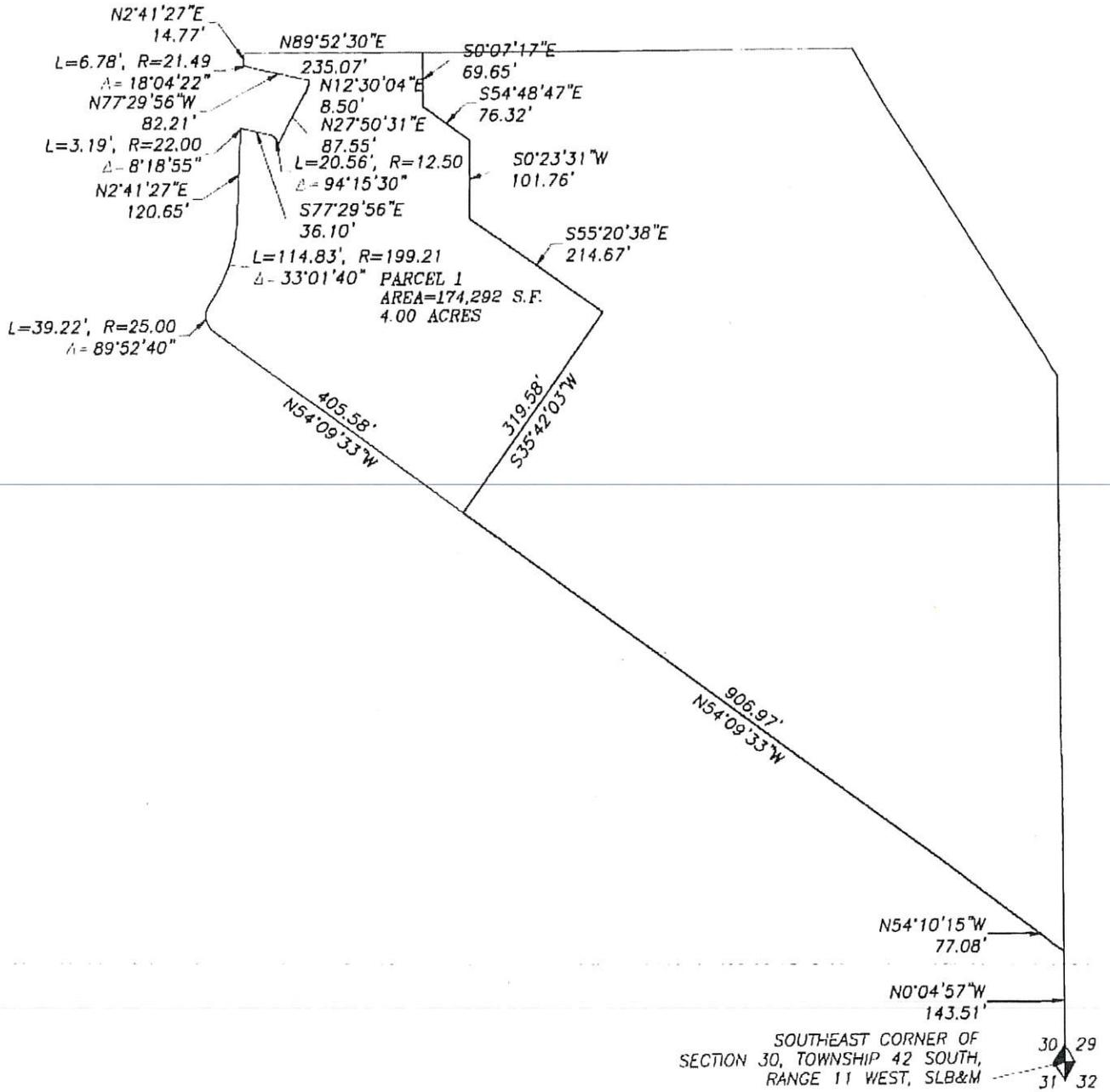
A

LITTLE CREEK STATION LEGAL DESCRIPTION

BEGINNING AT A POINT LOCATED N00°04'57"W FEET ALONG THE SECTION LINE 143.51 FEET, N54°10'15"W ALONG THE NORTHEASTERLY RIGHT-OF-WAY LINE OF STATE ROUTE NO. U-59, 77.08 FEET AND N54°09'33"W ALONG SAID LINE 906.97 FEET FROM THE SOUTHEAST CORNER OF SECTION 30, TOWNSHIP 42 SOUTH, RANGE 11 WEST, SALT LAKE BASE AND MERIDIAN; THENCE N54°09'33"W ALONG SAID NORTHEASTERLY RIGHT-OF-WAY LINE 405.58 FEET; THENCE DEPARTING SAID RIGHT-OF-WAY AND RUNNING NORTHERLY ALONG THE ARC OF A 25.00 FOOT RADIUS CURVE TO THE RIGHT 39.22 FEET (CHORD BEARS: N09°13'13"W 35.32 FEET); THENCE NORTHERLY ALONG THE ARC OF A 199.21 FOOT RADIUS REVERSE CURVE TO THE LEFT 114.83 FEET (CHORD BEARS: N19°12'17"E 113.25 FEET); THENCE N02°41'27"E 120.65 FEET; THENCE EASTERLY ALONG THE ARC OF A 22.00 FOOT RADIUS NON-TANGENT CURVE TO THE RIGHT 3.19 FEET (CHORD BEARS: S81°39'28"E 3.19 FEET); THENCE S77°29'56"E 36.10 FEET; THENCE SOUTHEASTERLY ALONG THE ARC OF A 12.50 FOOT RADIUS CURVE TO THE RIGHT 20.56 FEET (CHORD BEARS: S30°22'11"E 18.32 FEET); THENCE N27°50'31"E 87.55 FEET; THENCE N12°30'04"E 8.50 FEET; THENCE N77°29'56"W 82.21 FEET; THENCE WESTERLY ALONG THE ARC OF A 21.49 FOOT RADIUS CURVE TO THE RIGHT 6.78 FEET (CHORD BEARS: N68°27'45"W 6.75 FEET); THENCE N02°41'27"E 14.77 FEET TO THE NORTH LINE OF THE SE1/4 OF THE SE1/4 OF SAID SECTION 30; THENCE N89°52'30"E ALONG THE 1/16 LINE 235.07 FEET; THENCE S00°07'17"E 69.65 FEET; THENCE S54°48'47"E 76.32 FEET; THENCE S00°23'31"W 101.76 FEET; THENCE S55°20'38"E 214.67 FEET; THENCE S35°42'03"W 319.58 FEET TO THE POINT OF BEGINNING.

CONTAINING 174,292 SQUARE FEET OR 4.00 ACRES.

B



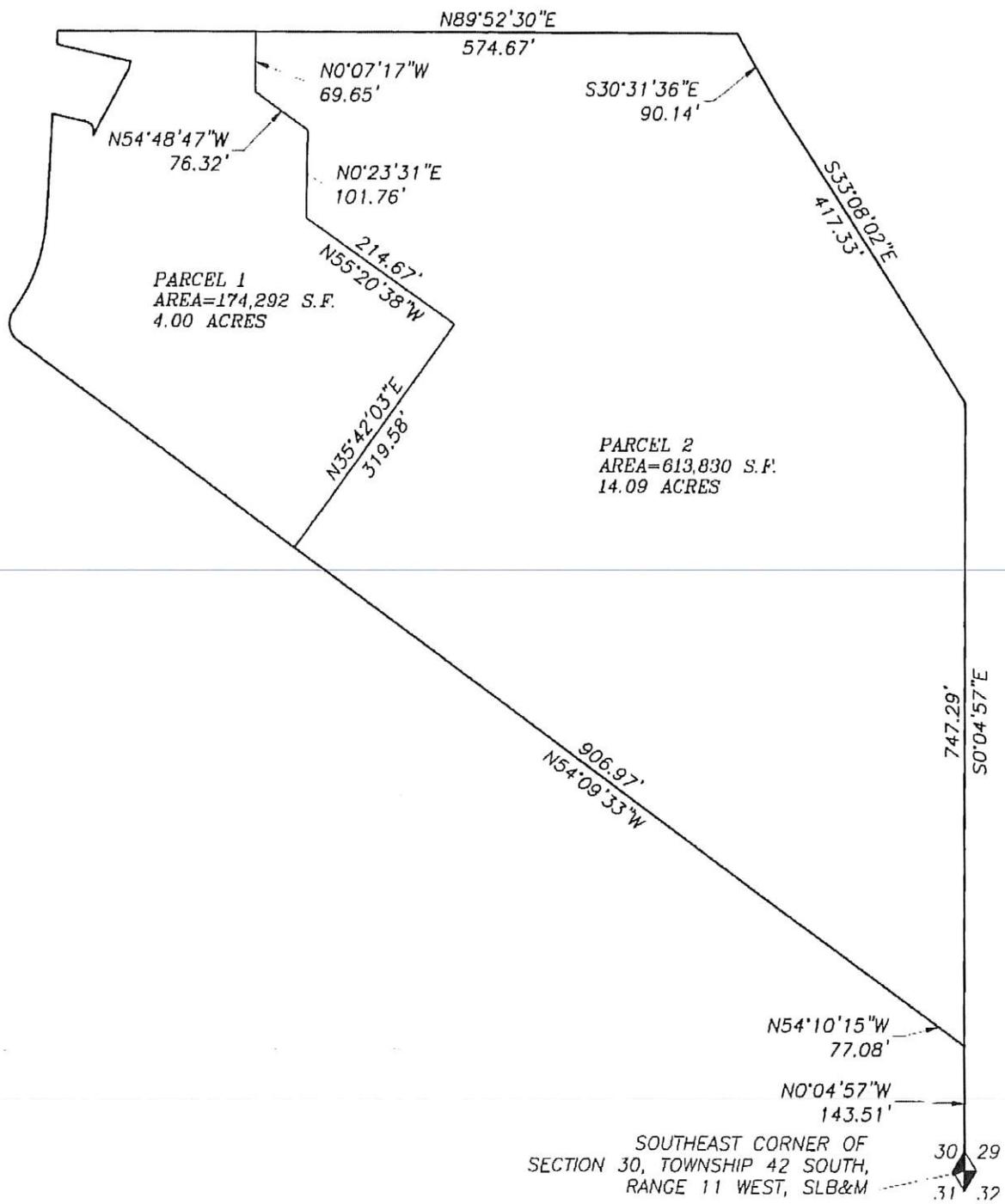
C

RV RESORT LEGAL DESCRIPTION

BEGINNING AT A POINT LOCATED N00°04'57"W FEET ALONG THE SECTION LINE 143.51 FEET FROM THE SOUTHEAST CORNER OF SECTION 30, TOWNSHIP 42 SOUTH, RANGE 11 WEST, SALT LAKE BASE AND MERIDIAN, SAID POINT BEING ON THE NORTHEASTERLY RIGHT-OF-WAY LINE OF STATE ROUTE NO. U-59; THENCE N54°10'15"W ALONG SAID RIGHT-OF-WAY LINE 77.08 FEET; THENCE N54°09'33"W ALONG SAID RIGHT-OF-WAY LINE 906.97 FEET; THENCE DEPARTING SAID RIGHT-OF-WAY AND RUNNING N35°42'03"E 319.58 FEET; THENCE N55°20'38"W 214.67 FEET; THENCE N00°23'31"E 101.76 FEET; THENCE N54°48'47"W 76.32 FEET; THENCE N00°07'17"W 69.65 FEET TO THE 1/16TH LINE; THENCE N89°52'30"E ALONG THE 1/16TH LINE 574.67 FEET; THENCE S30°31'36"E ALONG THE SOUTHWESTERLY LINE OF LOT 78, APPLE VALLEY RANCH SUBDIVISION PHASE 2 90.14 FEET TO THE MOST SOUTHERLY CORNER OF SAID LOT 78; THENCE S33°08'02"E 417.33 FEET TO THE EAST LINE OF SAID SECTION 30; THENCE S00°04'57"E 747.29 FEET TO THE POINT OF BEGINNING.

CONTAINING 613,830 SQUARE FEET OR 14.092 ACRES.

D



Backup material for agenda item:

Impact Fee Study

FINANCIAL CONSULTING SERVICES AGREEMENT

THIS AGREEMENT for financial consulting services (the "Agreement") is made as of May 22, 2018, by and between APPLE VALLEY TOWN, a body corporate and politic of the State of Utah (the "Client"), and LEWIS YOUNG ROBERTSON & BURNINGHAM, INC., a corporation having its corporate offices at the address of 41 North Rio Grande St., Suite 101, Salt Lake City, UT 84101 (the "Consultant").

WHEREAS, the Consultant is an experienced and fully qualified firm that provides consulting and financial advisory services to and for local government and private entities, including specialty services related to impact fees, bond financing and other public finance related analyses; and

WHEREAS, the Client wishes to engage the Consultant for the purposes set forth in the Agreement;

NOW, THEREFORE, in consideration of the mutual promises and covenants contained in this Agreement, the Client and the Consultant agree as follows:

SECTION 1. SERVICES TO BE PROVIDED. During the period that this Agreement is effective, the Consultant shall work under the direction of designated personnel of the Client. The services performed shall be outlined in exhibits attached hereto, and which may be added as addendum in the future. The specific services to be provided shall be described in each exhibit scope of service which is incorporated into this Agreement by this reference.

SECTION 2. REPRESENTATIONS OF THE CLIENT. The Client represents that in connection with any provisions of this Agreement, it will (a) cooperate with the Consultant and provide the Consultant with all information and data the Client may have in its possession or under its control which is reasonably required by the Consultant; and (b) review and approve all written information prior to its distribution.

SECTION 3. PAYMENT OF COMPENSATION, COSTS AND EXPENSES. The Client shall compensate the Consultants for the services rendered and itemized expenses incurred as identified in the attached exhibits.

SECTION 4. CONSULTANT AN INDEPENDENT CONTRACTOR. For purposes of this Agreement and the services to be performed hereunder, the Consultant, its officers, employees and agents shall not be considered to be officers, employees, agents or servants of the Client. The Consultant is and shall be considered to be an independent contractor in all respects.

As an independent contractor, Consultant shall be fully responsible for the payment of all of its employees, agents, servants and contractors and assumes full responsibility for the payment of all Workmen's Compensation payments which may be due or assessed against Consultant.

SECTION 5. REPRESENTATION OF THE CONSULTANT. The Consultant represents that if a situation occurs whereby an interest of the Client is in conflict with the interests of another Client of the Consultant, the Consultant shall notify the Client promptly and disclose the conflict.

SECTION 6. COMMENCEMENT OF WORK: Work will commence in May 2018.

SECTION 7. AMENDMENTS: This Agreement may be modified or amended only in writing signed by both Consultant and Client. Any change in this Agreement shall be mutually agreed upon by Client and Consultant and shall be set forth only in written amendments to this Agreement.

SECTION 8. REPRESENTATIONS AND NOTICES: The following are designated as representatives of parties to this Agreement:

(a) Consultant designates Jason Burningham as its representative in all matters under this Agreement and all notices given to Consultant shall be by regular U.S. mail to:

Jason Burningham, Principal
Lewis Young Robertson & Burningham, Inc.
41 North Rio Grande Street, Ste. 101
Salt Lake City, UT 84101

(b) Client designates as its representative in all matters under this Agreement and all notices given to Client shall be by regular U.S. mail to:

Client: Apple Valley Town
Robert Campbell, Mayor
1777 North Meadowlark Drive
Apple Valley, UT 84737

SECTION 9. INDEMNIFICATION: Consultant agrees and covenants to hold harmless and indemnify Client from any actionable claims, losses, injury, expenses and attorneys' fees proximately caused by any negligent conduct of Consultant or omissions constituting tortious behavior on the part of Consultant or its agents in the execution of the work performed in accordance with this Agreement, or which constitutes a breach of this Agreement. In no case shall the liability of Consultant exceed the total fee due hereunder.

Client agrees and covenants to hold harmless and indemnify Consultant from any claims, losses, injury, expenses and attorneys' fees proximately caused by any negligent conduct or omissions constituting tortious behavior on the part of Client, its officers, employees, or agents in the execution of the work performed in accordance with this Agreement, or which constitutes a breach of this Agreement. In no case shall the liability of Client exceed the total fee due hereunder.

SECTION 10. SUCCESSORS: Consultant and Client agree that the provisions of this Agreement shall be binding on heirs, successors and agents.

SECTION 11. TERMINATION: It is agreed that either party may terminate this Agreement at any time and for any reason. Any such termination shall be accomplished by one party giving the other party prior written notice thereof, at least thirty (30) calendar days in advance of the desired termination date. Neither party shall have any liability to the other for damages or other losses because of a termination of this Agreement; provided, however, if a termination should occur, the Client agrees to pay the Consultant all amounts due for work actually performed that falls within the scope of services of this Agreement through and including the termination date and the Consultant shall deliver to the Client all data, reports and information that would be due on the termination date.

SECTION 12. ENTIRE AGREEMENT: This Agreement contains the complete agreement and understanding of the parties and supersedes any previous understandings, commitments, proposals or agreements whether oral or written, and may only be modified or amended in writing or executed by authorized individuals of Client and Consultant.

SECTION 13. JURISDICTION: This Agreement shall be governed by the laws of the State of Utah.

SECTION 14. ATTORNEY FEES: In the event that either party is required to engage the services of an attorney to enforce any of the provisions of this Agreement, the substantially prevailing party shall be entitled to an award of its reasonable attorneys' fees and costs.

SECTION 15. NON-ASSIGNABILITY: This Agreement is not assignable by either party without the express written permission of the other party.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their respective officers thereunto duly authorized this 22nd day of May, 2018.

APPLE VALLEY TOWN

Title: _____

Attest:

Title: _____

LEWIS YOUNG ROBERTSON & BURNINGHAM, INC.

Title: _____

Attest:

Title: _____

EXHIBIT 2018-1

IMPACT FEE CONSULTING SERVICES SCOPE OF WORK

Lewis Young Robertson & Burningham, Inc. ("LYRB") will provide a technical review of the Impact Fee Facilities Plan ("IFFP") and Impact Fee Analysis ("IFA") for roads, parks, recreation and trails, storm water and fire, which will be completed by Ensign Engineering. LYRB will further assist with drafting the impact fee ordinance and ensure compliance with the Impact Fees Act.

Detailed Work Plan

Kick-Off Meeting (Phone)

The project initiation or "kick-off" meeting provides an opportunity for LYRB to understand, in detail, all relevant issues and establish the appropriate lines of communication. This meeting also **establishes consensus** around the key issues that affect the Town and the studies at hand. LYRB staff will utilize this meeting to begin the process of gathering and reviewing data.

Task 1: IFFP and IFA Review

After the completion of the IFFP and IFA by Ensign Engineering, LYRB will review the documents and findings. During this process LYRB will:

- ☞ Review a summary of the model inputs (i.e. growth assumptions, demand units etc.);
- ☞ Review the existing level of service;
- ☞ Review the excess capacity;
- ☞ Review the outstanding debt and prior financing mechanisms;
- ☞ Review the anticipated capital improvements;
- ☞ Review the future funding sources; and
- ☞ Review the proposed impact fees for roads, parks, recreation and trails, storm water and fire.

This meeting will allow LYRB to review the IFA methodology and ensure the impact fees are calculated in compliance with the Impact Fees Act.

Task 2: Assist with Noticing and Enactment

LYRB will assist with all noticing requirements including drafting the impact fee ordinance. All notice records and the official enactment will be compiled for the Town's records. Specific tasks include:

- ☞ Notice of intent to amend IFFP and IFA;
- ☞ Notice of intent to adopt a new IFFA and IFA;
- ☞ Notice of public hearing; and
- ☞ Draft the impact fee ordinance.

Person Hours and Cost

The total combined price for the services provided as defined in this Scope of Work is not anticipated to exceed **\$6,000** based on the hourly assumptions shown below. LYRB will work with the Town to address any costs that fall outside the scope of services identified herein. Increases to the scope of services will not be assessed until mutually agreed upon.

	Tasks	Principal	Vice President/ Senior Analyst	Analyst	Total
	Hourly Rate	\$250	\$200	\$150	
Initial	Kick-Off Meeting	3.00	-	-	\$ 750.00
Task 1	IFFP and IFA Review	4.00	6.00	10.00	\$3,700.00
Task 2	Assist with Noticing and Enactment	2.00	3.00	3.00	\$1,550.00
	Total	9.00	9.00	13.00	\$6,000.00

APPLE VALLEY TOWN

Title: _____

LEWIS YOUNG ROBERTSON & BURNINGHAM, INC.

Title: _____

EXHIBIT 2018-2

TAX RATE ANALYSIS SCOPE OF WORK

Lewis Young Robertson & Burningham, Inc. (“LYRB”) will evaluate current budget dynamics and complete a tax rate analysis. The Town’s desire is to evaluate any needed tax increases in time for the upcoming budget cycle tax noticing process in November.

Detailed Work Plan

Kick-Off Meeting (Phone)

The project initiation or “kick-off” meeting provides an opportunity for LYRB to understand, in detail, all relevant issues and establish the appropriate lines of communication. This meeting also **establishes consensus** around the key issues that affect the Town and the studies at hand. LYRB staff will utilize this meeting to begin the process of gathering and reviewing data.

The following tasks will be required as part of the tax rate analysis:

-  Task 4.1: Coordination with Staff Regarding Capital Needs and New Expenditures
-  Task 4.2: Develop Expenditure *Pro Forma*
-  Task 4.3: Develop Revenue Projections
-  Task 4.4: Develop Financing Plan
-  Task 4.5: Review Findings with Staff
-  Task 4.6: Conduct Scenario Analysis

LYRB will develop a model to forecast revenues and expenditures for a ten-year period. This information will be generated based upon existing revenue sources consistent with historic trends. LYRB will forecast available revenues to fund the Town’s budget priorities as a baseline scenario to determine any deficiencies and establish base service measurements. Additional considerations include new property tax revenues, expiration of CRAs, and sales tax revenue growth. From the findings of the baseline analysis, LYRB will develop a financing plan that will ensure revenue sufficiency within the General Fund under a cash approach as well as a bonding approach to optimally use tax payer resources.

Person Hours and Cost

The total price for the services provided as defined in this Scope of Work is not anticipated to exceed **\$3,400** based on the hourly assumptions shown below. LYRB will work with the Town to address any costs that fall outside the scope of services identified herein. Increases to the scope of services will not be assessed until mutually agreed upon.

	Tasks	Principal	Vice President/ Senior Analyst	Analyst	Total
	Hourly Rate	\$250	\$200	\$150	
Task 1	Tax Rate Analysis	-	8.00	12.00	3,400.00
	Total	-	8.00	12.00	3,400.00

APPLE VALLEY TOWN

Title: _____

LEWIS YOUNG ROBERTSON & BURNINGHAM, INC.

Title: _____

PROPOSAL FOR
IMPACT FEE ANALYSIS
APPLE VALLEY, UTAH

FEBRUARY 2019




LEWIS YOUNG
ROBERTSON & BURNINGHAM, INC.

GATEWAY PLAZA BUILDING - 41 N. RIO GRANDE, STE 101 - SALT LAKE CITY, UT 84101
(P) 801-596-0700 - (TF) 800-581-1100 - (F) 801-596-2800 - WWW.LEWISYOUNG.COM

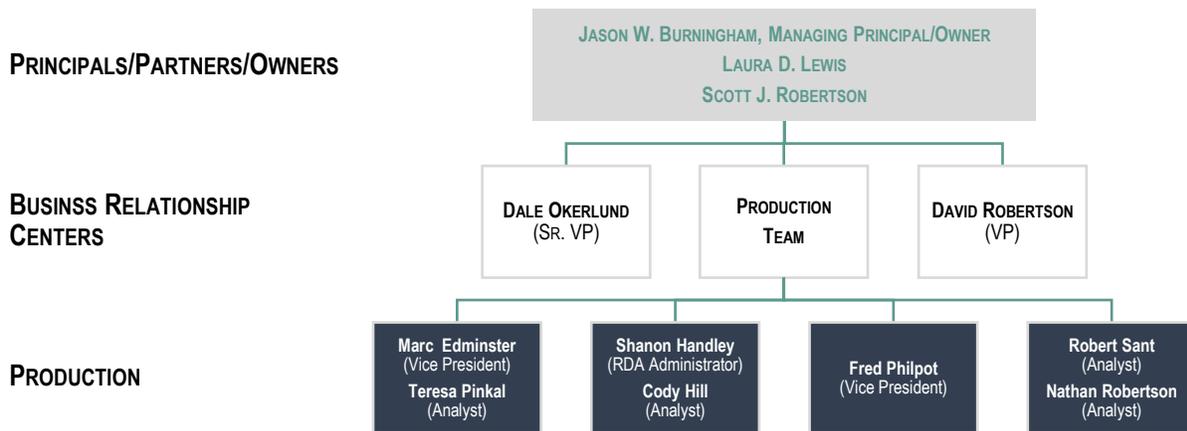


COMPANY INFORMATION

Lewis Young Robertson & Burningham, Inc. (LYRB) was founded in 1995. It has grown from its initial four employees to fifteen, inclusive of the three most experienced individual financial advisors in the State. LYRB maintains more client relationships with greater diversity than any other financial advisory firm doing business in the State of Utah. Collectively the professionals at LYRB have structured in excess of \$8.5 billion in municipal bonds for cities, towns, counties, redevelopment agencies, school districts, water districts, sewer districts and special districts throughout Utah.

Our firm leads the efforts in conducting impact fee studies and has helped many communities across the State evaluate financial sustainability. LYRB helped draft and evaluate the initial impact fee legislation when it was originally imposed. Our firm has the most experience conducting impact fee studies and financial consulting in the State of Utah. Since 2008, LYRB has conducted over 250 studies for 42 Utah clients. The staff at LYRB are highly knowledgeable and experienced in impact fee studies, financial sustainability planning, business license fees and a broad range of consulting areas and will be fully available to the Town for this project.

Following is an organization chart of LYRB which depicts the interrelationships and line of authority for the firm.



OUR MISSION

TO DELIVER CREATIVE, CONCISE, HIGH QUALITY, AND VALUE-ADDED SOLUTIONS
TO THE LOCAL GOVERNMENTAL ENTITIES WE REPRESENT

PROPOSED SCOPE

Our methodology is built upon creating usable and defensible documents for the Town. LYRB understands that the Town desires to complete Impact Fee Analyses (IFA) for roads, parks, recreation/trails, storm water, fire, and water (Big Plains Water and Sewer Special Service District manages the water services as a component unit of Apple Valley). The Town's current civil engineer, Ensign Engineers, will be available to assist where needed to understand and identify system characteristics.

The following tasks will be required to fulfill these objectives.

TASK 1: PROJECT ORIENTATION AND KICK-OFF

An initial kick-off meeting with Town staff is crucial and can help provide a vision for the entire project. The following tasks will be completed at the initial kickoff meeting:

- ☞ Orient staff to the project and clarify scope;
- ☞ Identify data needs and discuss existing capital facility plans/master plans;
- ☞ Establish consensus regarding timeframe and scheduling of project; and
- ☞ Discuss project transcript which will include final documents, project schedule noticing, contract agreements etc.

An important element of this task will be the creation of a project "transcript". The transcript serves as a warehouse of all pertinent project data (i.e. project timeline, process maps, draft reports, noticing documents, official contract and scope of services, etc.). This data is organized in a single location which ensures project timeliness and efficiency. LYRB will facilitate the inclusion of all final documents into the project transcript for each department and for administrative personnel.

TASK 2: IMPACT FEE FACILITIES PLAN (IFFP) COORDINATION

According to the Impact Fees Act, local political subdivisions with populations or serving populations of more than 5,000 as of the last federal census must prepare an IFFP. As stipulated in UC 11-36a-302, the IFFP must identify the following elements before impact fees can be imposed:

- ☞ Existing and proposed level of service;
- ☞ Excess capacity which could be used to accommodate new growth;
- ☞ Demands placed upon existing public facilities by new development activity; and
- ☞ The proposed means by which the local political subdivision will meet those demands.

The Town of Apple Valley will not need to complete an IFFP. However, much of the above information is essential in completing a comprehensive and defensible IFA. LYRB will work with the Town and Ensign Engineers to gather the above information. The following tasks outline the IFFP process:

- ☞ Task 2.1: Demand Analysis, Existing Facilities Inventory and Level of Service (LOS)
- ☞ Task 2.2: Determination of Existing Capacity and Equity Buy-In
- ☞ Task 2.3: Identify Impact Fee Eligible Capital Facilities
- ☞ Task 2.4: Identify a Financing Structure for Future Capital Project Needs

TASK 3: IMPACT FEE ANALYSIS (PROPORTIONATE SHARE ANALYSIS)

The proportionate share analysis satisfies the requirements of the Impact Fees Act found in UC 11-36a. LYRB will ensure the impact fee analysis and proportionate share analysis complies with all legislative requirements. This analysis will ensure that only the costs associated with growth related improvements are included in the calculation of the impact fee.

LYRB will rely on data gathered in Task 2, above, to estimate the proportionate share of costs for existing capacity that will be recouped and the costs of impacts on system improvements that are reasonably related to the new development activity. In analyzing whether or not the proportionate share of the costs of public facilities are reasonably related to the new development activity, LYRB shall identify, if applicable:

- ☞ the cost of each existing public facility that has excess capacity to serve the anticipated development resulting from the new development activity;
- ☞ the cost of system improvements for each public facility;
- ☞ other than impact fees, the manner of financing for each public facility, such as user charges, special assessments, bonded indebtedness, general taxes, or federal grants;
- ☞ the relative extent to which the development activity will contribute to financing the excess capacity of and system improvements for each existing public facility, by such means as user charges, special assessments, or payment from the proceeds of general taxes;
- ☞ the relative extent to which the development activity will contribute to the cost of existing public facilities and system improvements in the future;
- ☞ the extent to which the development activity is entitled to a credit against impact fees because the development activity will dedicate system improvements or public facilities that will offset the demand for system improvements, inside or outside the proposed development;
- ☞ extraordinary costs, if any, in servicing the newly developed properties; and
- ☞ the time-price differential inherent in fair comparisons of amounts paid at different times.

LYRB will calculate the impact fee and create an impact fee schedule and formulas for calculating adjusted impact fees.

TASK 4: IMPLEMENTATION

LYRB will prepare a final impact fee analysis and report that documents the methodology, assumptions and findings of our analysis. LYRB will prepare an informational presentation for staff, elected officials and/or the public. This proposed scope includes a preliminary findings presentation to staff. LYRB will utilize this meeting to re-evaluate the goals originally established at the beginning of the project and address any changes or recommendations. This meeting will also provide final direction for the impact fee analysis.

LYRB will assist with all noticing requirements and the drafting of the impact fee enactment. All notice records and the official enactment will be recorded in the impact fees transcript. Specific tasks include:

- ☞ Task 4.1: Prepare Written Draft Documents (IFA/IFFP)
- ☞ Task 4.2: Workshop and Presentation
- ☞ Task 4.3: Assist with Noticing and Enactment
- ☞ Task 4.4: Provide Final Written Impact Fee Analysis Transcript and Certification
- ☞ Task 4.5: Hold Public Hearing and Final Adoption of Impact Fees

The final written analysis will ensure that all elements of the Impact Fees Act (including impact fee certification) are considered. LYRB will certify the Impact Fee Analysis. LYRB will prepare a final presentation of findings for the public hearing with final Impact fee recommendations. LYRB will present at the public hearing and will ensure the project transcript is complete following final adoption of the impact fees.



PROPOSED FEE

The table below illustrates LYRB's proposed not to exceed for of \$17,800 to complete this scope of work.

PROPOSED FEE

Tasks	Vice President	Sr. Analyst	Total Hours	Fee per Task
Hourly Rate	\$200	\$150		
Task 1: Project Orientation and Kick-Off	4	2	6	\$1,100
Task 2: Impact Fee Facilities Plan (IFFP) Coordination	8	5	13	\$2,350
Task 3.1: Impact Fee Analysis (Roads Parks & Recreation, stormwater, fire)	27	17	70	\$7,950
Task 3.2: Impact Fee Analysis (Water)	14	8	70	\$4,000
Task 4: Implementation	6	8	14	\$2,400
Total	59	40	173	\$17,800

Our team is dedicated to meeting the needs of the Town of Apple Valley. While we will be engaged in other projects, we will allocate necessary resources to meet our proposed timeline. We do not anticipate that current workloads and availability for other activities will compromise our ability to complete the stated tasks. We do not anticipate the need for any outside support.

TEAM QUALIFICATIONS

Details on the qualifications of the individuals who will perform the work including a brief summary of each person's education, qualifications, and previous experience is included below.



JASON W. BURNINGHAM, PRINCIPAL/OWNER AND MANAGING PARTNER

Mr. Burningham is the managing principal and owner of Lewis Young Robertson & Burningham, Inc. (LYRB), the premier financial advisory and municipal consulting firm located in Salt Lake City, Utah. Over the course of the past two decades, Mr. Burningham has led the initiative to develop and create a full-service financial consulting and advisory practice focusing on local governmental entities. Mr. Burningham has two core practice areas: municipal advisory services and financial/economic analyses.

Mr. Burningham currently serves as financial advisor to scores of local municipalities, counties and special districts. Over the past decade, Mr. Burningham has successfully coordinated the structuring of nearly \$4.25 billion representing more than 350 transactions including general obligation, revenue, lease revenue, tax increment, and special improvement district bonds.

In addition to his financial advisory practice, Mr. Burningham has specialty expertise in: i) user rate and cost of service studies, ii) economic/fiscal impact analyses, iii) impact fee analyses (complying with State law), iv) comprehensive financial sustainability planning, and v) redevelopment consulting and applications. He currently represents many high growth and development impacted areas throughout the State of Utah, including: St. George and Washington County surrounding areas, southern Davis County communities including: Bountiful, Centerville, North Salt Lake, Woods Cross and West Bountiful, northern Utah County (Lehi, Eagle Mountain, Alpine, Pleasant Grove, Lindon and American Fork), and Salt Lake Valley communities such as, South Jordan, Bluffdale, Herriman, Cottonwood Heights, South Salt Lake, Holladay City and Sandy City.



FRED PHILPOT, VICE PRESIDENT

Mr. Philpot received a Bachelor of Science from Utah State University, studying political science and is a graduate of the Master of Public Administration program from Brigham Young University. He emphasized in quantitative analysis and government administration.

Mr. Philpot joined Lewis Young Robertson & Burningham, Inc. in 2006. Mr. Philpot has served as the project lead for numerous utility rate studies including studies completed for Orem, Centerville, Provo, Ogden, Centerville, and other local entities. He specializes in financial modeling including scenario analysis, fund analysis, and forecasting.

RECENT UTILITY RATE SETTING EXPERIENCE

Mr. Philpot has completed the following projects on behalf of entities in Utah:

- ☞ 2017-2018 Central Utah Water District Utility Financial Modeling;
- ☞ 2017-2018 Ogden Utility Rate Review (Water, Sewer, Storm);
- ☞ 2017-2018 Logan Water Rate Analysis;
- ☞ 2017 South Ogden Utility Rate Analysis (Water, Sewer, Storm);
- ☞ 2016 Orem Utility Rate Study (Water, Sewer, Storm);
- ☞ 2016 Provo Utility Rate Study (Sewer); and,
- ☞ 2015 Centerville Storm Utility Study.

Years of Experience in Proposed Position	3			
Years of Experience with this Organization	11			
Number of Similar Projects in Proposed Position	36			
Number of Similar Projects in Other Positions	300+			
Similar Project Experience				
Project Name and Description	Initial Contract Price	Final Contract Price	Contract Date	Actual Date
Utility Rate Analysis	\$46,725	\$46,725	4.15.2018	4.15.2018
Utility Rate Review and Update	\$27,000	\$27,000	8.1.2017	8.1.2017
Secondary Water Impact Fee	\$7,950	\$7,950	12.14.17	12.14.17
Reference Contact Information				
	Reference 1	Reference 2	Reference 3	
Name	Matt Dixon	Rob Thomas	Mark Johnson	
Title/Position	City Manager	District Mgr.	CAO	
Organization	South Ogden	WCWSID	Ogden City	
Telephone	(801) 622-2700	(801) 745-3435	(801) 629-8150	
E-mail	mdixon@southogdencity.com	rthomas@wcwsid.com	markjohnson@ogdencity.com	
Project	Utility Rate Analysis	Impact Fee	Utility Rate Analysis	
Role on Project	Project Lead	Project Lead	Project Lead	

Mr. Philpot, with support from Mr. Robertson, will present all findings and recommendations. Mr. Philpot's recent presentation experience includes:

- ☞ Ogden General Fund Financial Sustainability Plan, 2017
- ☞ Weber County Transfer Station Analysis, 2017
- ☞ South Ogden General Fund, Utility Rates, and Transportation Fee Analysis, 2017
- ☞ Salt Lake City General Fund Impact Fee Facilities Plan and Impact Fee Analysis, 2016
- ☞ Utah League of Cities and Towns Revenue and Taxation Presentation, 2016
- ☞ Utah Association of Special Districts Financial Sustainability Planning Presentation, 2016
- ☞ Ogden General Fund Financial Sustainability Plan, 2016
- ☞ Orem Utilities Financial Sustainability Plan, 2016
- ☞ South Salt Lake Sewer, Water and Park Impact Fee Presentation, 2015
- ☞ Jordan Valley Water Conservancy Impact Fee Update, 2014
- ☞ South Jordan School District Feasibility Study and Media Presentation, 2014

TERESA PINKAL, ANALYST

Teresa Pinkal joined Lewis Young Robertson & Burningham, Inc. in 2015. Ms. Pinkal recently completed a municipal services tax feasibility study for Box Elder County, an incorporation feasibility study for Cedar Highlands and a Comprehensive Financial Sustainability Plan for the Military Installation Development Authority. Ms. Pinkal's experience includes demographic projections, municipal services analyses, economic development analysis, and capital planning and prioritization. Prior to joining LYRB, Ms. Pinkal facilitated the State energy efficiency finance programs for the Utah Governor's Office of Energy Development, as well as served as the office administrator for the Utah Governor's Office. Ms. Pinkal holds a Master of Public Administration degree from Brigham Young University.

Ms. Pinkal will assist in model development, research and drafting of reports.

Years of Experience in Proposed Position	2.5
Years of Experience with this Organization	2.5
Number of Similar Projects in Proposed Position	7
Number of Similar Projects in other Positions	NA

Similar Project Experience				
Project Name and Description	Initial Contract Price	Final Contract Price	Contract Date	Actual Date
Wasatch County Capital Facilities Planning	\$29,970	\$37,470	12/1/2015	6/8/2016
Millcreek Municipal Services Study	\$29,150	\$31,450	3/31/2017	4/24/2017
Cedar Highlands Incorporation Study	\$17,500	\$17,500	12/1/2016	11/1/2016
Reference Contact Information				
	Reference 1	Reference 2	Reference 3	
Name	Mike Davis	Jeff Silvestrini	Paul Morris	
Title/Position	County Manager	Mayor	Interim Director	
Organization	Wasatch County	Millcreek City	MIDA	
Telephone	435-657-0283	801-214-2710	801-949-2602	
E-mail	Manager@wasatch.utah.gov	jsilvestrini@millcreek.us	paultmorris@outlook.com	
Project	Facilities Plan	Municipal Services	Finance Plan	
Role on Project	Analyst	Analyst	Analyst	

FIRM QUALIFICATIONS

The professionals at LYRB have completed a broad range of rate studies and financial plans. Provided below are references to recent projects completed by LYRB that show the breadth of our work and experience. **We encourage you to call all of our references as they will attest to the value our work has provided their communities.** The included references illustrate our experience in a variety of fields as it relates to ensuring revenue sufficiency and sustainability.

RELEVANT EXPERIENCE

OGDEN CITY – WATER, SANITARY SEWER, AND STORM RATE ANALYSIS, 2018

In 2012, LYRB prepared a comprehensive rate analysis and long-term financial plan for Ogden City’s culinary water, sanitary sewer, and storm drain utilities. These studies were based upon updated master plans and culminated in a rate structure that prepared Ogden for future debt issuance. Because of the study and Ogden’s proactive approach, the City was able to receive an upgraded rating and recently issued debt at lower interest rates than they likely would have achieved prior to the analysis. A copy of this analysis is available upon request. LYRB updated the model in 2013, 2014 and 2015, with the current update in process.

Contacts: Mark Johnson, CAO (801) 629-8150 Jay Lowder, Public Services Director (801) 629-8150

CENTRAL UTAH WATER CONSERVANCY DISTRICT RATE ANALYSIS, 2018

LYRB has provided analysis and debt structuring to CUWCD for more than a decade. As a recent example, LYRB prepared and updated the rate analysis and debt modeling for the Central Water Project and is currently assisting the District update this analysis.

Contacts: Dave Pitcher, Asst. General (801) 226-7121 Sean Lambert - CFO (801) 226-7100 Manager KC Shaw, Project Manager (801) 226-7180

SOUTH OGDEN, UTAH WATER, SANITARY SEWER AND STORM RATE ANALYSIS, 2017

LYRB provided the City with a long-term financial plan for the Water, Sewer and Storm Enterprise Funds. LYRB helped the City establish a rate policy for the next five years to ensure revenue sufficiency and long-term sustainability. LYRB completed the Utility Rate Analysis while conducting a General Fund Financial Plan and a Transportation Utility Fee Analysis. LYRB developed models that combined the data and impacts from each of these projects to allow the City to evaluate the City-wide impacts of policy decisions. Some of these impacts include utility fund transfers, administrative charges, capital needs and funding of depreciation.

Contact: Matt Dixon, City Manager (801) 622-2700

SOUTH JORDAN, UT IMPACT FEE STUDIES, 2005-2018

The City of South Jordan serves a population of approximately 70,000 people. LYRB has performed numerous impact fee studies for the City of South Jordan. Studies include impact fee analyses for parks and recreation, public safety, roadway, storm water, and culinary water. LYRB is currently working with the City to update the park impact fee.

Contact: Don Tingey, Community Development Director (801) 254-3742

SOUTH SALT LAKE, UT CULINARY WATER, SEWER AND PARKS IFFP AND IFA, 2016

LYRB is currently updating the City's impact fees for parks and recreation and recently updated the water and sewer impact fees. The City did not previously charge impact fees, but due to redevelopment, and impact fee was adopted to ensure new development contributed toward the expansion of the system.

Contact: Dennis Pay, Public Works Director
(801) 483-6045

SALT LAKE CITY, UT IMPACT FEE STUDIES, 2016

LYRB was engaged to complete impact fee facilities plans and impact fee studies for parks and recreation, transportation, and public safety services for Salt Lake City.

Contact: Todd Reeder, Capital Asset Management
801.535.7115

OREM CITY COMPREHENSIVE FINANCIAL SUSTAINABILITY PLAN (WATER, SEWER, STORM), 2015

LYRB is currently working with Orem City to evaluate proposed rate policies related to Culinary Water, Sanitary Sewer and Storm Drainage. LYRB provided a model that allowed City staff and the Council to evaluate multiple scenarios employing a pay-as-you-go approach or the utilization of bonding. This allowed the City to determine the appropriate course of action relative to their specific needs.

Contact: Jaimie Davidson
City Manager
(801) 229-7038

CENTERVILLE CITY, CULINARY WATER & STORM DRAIN RATE AND IMPACT FEES, 2013-2015

LYRB recently completed a CFSP (Utility Rate, IFFP, and IFA) for the Centerville City Culinary Water and Storm Drain system. LYRB provided a model that allowed City staff and the Council to evaluate multiple scenarios employing a pay-as-you-go approach or the utilization of bonding. This allowed the City to determine the appropriate course of action relative to their specific needs. On March 17, 2015 the City approved Resolution No. 2015-04 increasing drainage rates to fund future capital improvement needs and ensure revenue sufficiency.

Contact: Steve Thacker, City Manager
(801) 295-3477

LYRB has also recently completed a Comprehensive Financial Sustainability Plan for Orem City's General Fund, South Ogden's General Fund, and Ogden's General Fund. In addition, LYRB completed a feasibility and financial analysis for Pleasant Grove that evaluated parcel data, development potential and land use information and the impacts of specific development types on City revenues.

Our team is dedicated to meeting the needs of the Town. While we will be engaged in other projects, we will allocate necessary resources to meet our proposed timeline. We do not anticipate current workloads and availability for other activities will compromise our ability to complete the stated tasks. We do not anticipate the need for any outside support.

The table below illustrates LYRB's recent consulting experience.

Client	Project Category	Type	Year
Central Utah Water Conservancy District	CWP Modeling	Water	2018
Draper City, Utah	Impact Fee Analysis	Water, Storm	2018
Draper City, Utah	User Rate Analysis	Water	2018
Highland City, Utah			2018
Kaysville City, Utah	Transportation Fee Study	Transportation	2018
Logan City, Utah	Cost of Services and Rate Design Study	Water	2018
Moab, Utah	Transportation Funding Consulting	Transportation	2018
Morgan County, Utah	Impact Fee Analysis	Parks, Transportation	2018
Ogden City, Utah	User Rate Analysis	Water, Sewer, Storm, Refuse	2018
Salt Lake City, Utah	Parks and Public Lands Analysis	Parks	2018
Salt Lake City, Utah	Parks and Public Lands Governance Analysis	Parks	2018
Salt Lake City, Utah	Capital Facilities and Finance Plan	General fund	2018
South Ogden City, Utah	General Fund CFSP Update	General Fund	2018
South Jordan City, Utah	Impact Fee Analysis	Parks	
South Willard Water Company	Impact Fee Analysis	Water	2018
Tooele City, Utah	Comprehensive Financial Sustainability Plan	General Fund	2018
Highland, Utah	Comprehensive Financial Sustainability Plan	General Fund	2017
Ogden City, Utah	Comprehensive Financial Sustainability Plan	General Fund	2017
Ogden School District, Utah	Facilities Planning		2017
Salt Lake City, Utah	Impact Fee Study	Public Safety, Parks, Transportation	2017
South Davis Metro Fire	Impact Fee Analysis	Fire	2017
South Davis Metro Fire	Tax Rate Analysis	Fire	2017
South Ogden, Utah	Transportation Fee Study	Transportation	2017
South Ogden, Utah	Comprehensive Financial Sustainability Plan	General Fund	2017
South Ogden, Utah	User Rate Analysis	Water, Sewer, Storm	2017
Tooele City, Utah	Comprehensive Financial Sustainability Plan	General Fund	2017
Tooele City, Utah	Impact Fee Amendments	Sewer	2017
Central Valley Water Reclamation Facility	Comprehensive Financial Sustainability Plan	Sewer	2016-2017
Utah Olympic Legacy Foundation	Comprehensive Financial Sustainability Plan		2017
Weber County, Utah	Transfer Station Analysis	Refuse	2017
Wolf Creek Water & Sewer Improvement District	Impact Fee Analysis	Secondary Water	2017
Box Elder County, Utah	Municipal Services Study	Municipal Services	2016
Central Utah Water Conservancy District	CWP Modeling		2016
Central Utah Water Conservancy District	District Modeling		2016
Central Valley Water Reclamation Facility	CFSP for Reclamation CIP	Reclamation	2016
Cottonwood Heights, Utah	Financial Consulting		2016



Client	Project Category	Type	Year
Eagle Mountain City, Utah	Impact Fee Analysis	Parks	2016
Lindon City, Utah	Impact Fee Analysis	Water	2016
MIDA	MIDA CFSP		2016
Mt. Olympus Improvement District	CVWRF Model Review	Water, Sewer	2016
Ogden City, Utah	General Fund CFSP	General Fund	2016
Ogden City, Utah	Utility CFSP Update		2016
Orem City, Utah	Comprehensive Financial Sustainability Plan	General Fund	2016
Provo, Utah	Water Reclamation Study	Sewer	2016
South Salt Lake City, Utah	Impact Fee Analysis	Sewer	2016
South Summit School District	Facilities Analysis		2016
South Valley Sewer District	Impact Fee Analysis	Sewer	2016
Tooele City, Utah	Comprehensive Financial Sustainability Plan	General Fund	2016
Tooele City, Utah	Fiscal Planning and Coordination for Overlake Settlement & Legislative Assistance		2016
Wasatch County, Utah	JSPA Capital Facilities Plan and Prioritization		2016
Wolf Creek Water & Sewer Improvement District	Impact Fee Analysis	Sewer	2016
American Fork City, Utah	Governance and Strategic Planning	General Fund	2015
Brigham City, Utah	Impact Fee Analysis	City Wide	2015
Centerville City, Utah	User Rate Analysis	Storm	2015
Central Utah Water Conservancy District	CWP Analysis	Water	2015
Central Utah Water Conservancy District	District Modeling	Water	2015
Draper City, Utah	RDA CFFP	RDA	2015
Draper City, Utah	Impact Fee Analysis	Parks	2015
Eagle Mountain City, Utah	Impact Fee Analysis	Water, Sewer	2015
Granger Hunter Improvement District	Rate Study Finalization	Water, Sewer	2015
Hooper Water Improvement District	User Rate Study	Water	2015
Hooper Water Improvement District	Impact Fee Analysis	Water	2015
Lindon City, Utah	Impact Fee Analysis	Water	2015
Midvale City, Utah	Comprehensive Financial Sustainability Plan	General Fund	2015
Millville, Utah	Impact Fee Analysis	City-Wide	2015
Morgan County, Utah	Impact Fee Education Work Session	General	2015
Mountainland Association of Government	Unified Transportation Plan	Transportation	2015
Ogden City, Utah	Utility CFSP Update	Water, Sewer, Storm, Refuse	2015
Ogden School District, Utah	Comprehensive Facilities Plan		2015
Orem City, Utah	Impact Fee Analysis	Annexation Area	2015
Pleasant Grove, Utah	Impact Fee Analysis	Transportation	2015
South Davis Metro Fire	Cost of Service Analysis for Paramedic Services	Fire	2015
South Willard Water Company	Impact Fee Analysis	Water	2015
St. George City, Utah	Impact Fee Surveillance	City-Wide	2015
Tooele City, Utah	Comprehensive Financial Sustainability Plan	General Fund	2015

Client	Project Category	Type	Year
Wasatch County, Utah	JSPA Capital Facilities Plan and Prioritization		2015
West Point, Utah	Impact Fee Analysis	Transportation	2015
Wolf Creek Water & Sewer Improvement District	Impact Fee Analysis	Water	2015
Centerville City, Utah	Impact Fee Analysis	Storm Water	2014
Central Utah Water Conservancy District	Utility Analysis	Central Water Project	2014
Clearfield City, Utah	User Rate Analysis	Storm Water	2014
Eagle Mountain City, Utah	Impact Fee Analysis	Water	2014
Eagle Mountain City, Utah	User Rate Analysis	Water	2014
Garden City	User Rate Analysis	Water	2014
Garden City	Impact Fee Analysis	Water	2014
Granger-Hunter Improvement District	User Rate Analysis & Impact Fee	Culinary Water & Sanitary Sewer	2014
Liberty Pipeline Water Company	Impact Fee Analysis	Water	2014
Midvale	Comprehensive Sustainability Plan	General Fund	2014
Ogden City, Utah	Utility CFSP Update	Utilities	2014
Orem City, Utah	Comprehensive Sustainability Plan	General Fund	2014
Orem City, Utah	Impact Fee Analysis	Water, Sewer, Storm	2014
Sandy City, Utah	Comprehensive Sustainability Plan	RDA	2014
Sandy City, Utah	Capital Facilities and Finance Plan	RDA	2014
South Davis Metro Fire	Revenue Sufficiency & Governance Analysis	Fire Agency	2014
South Salt Lake City, Utah	Impact Fee Analysis	Water	2014
Springville City, Utah	Impact Fee Analysis	Water, Sewer, Secondary Water, Storm	2014
St. George City, Utah	Impact Fee Analysis	City-Wide	2014
West Corinne Water Company	Impact Fee Analysis	Water	2014
Woods Cross City, Utah	Impact Fee Analysis	Parks, Roads, Storm Water	2014
Bona Vista Water	Impact Fee Analysis	Culinary Water	2013
Brian Head, Utah	User Rate Study	Sewer & Water	2013
Centerville City, Utah	Impact Fee Analysis	Storm Water Enterprise System	2013
Centerville City, Utah	Impact Fee Analysis	Culinary Water	2013
Centerville City, Utah	Impact Fee Review	Parks	2013
Clearfield City, Utah	Impact Fee Analysis	Parks and Recreation	2013
Eagle Mountain City, Utah	User Rate Study	Water & Sewer	2013
Garden City, Utah	User Rate Analysis	Water	2013
Jordan Valley Water Conservancy District	Impact Fee Analysis	Retail Water	2013
Kaysville, Utah	Impact Fee Analysis	Transportation, Recreation, Power, Water, Police	2013
Logan City, Utah	Impact Fee Analysis	Fire, Roads, Culinary Water, Wastewater, Power, Parks & Recreation	2013
Logan City, Utah	Impact Fee Feasibility Study	Sewer Feasibility	2013
Morgan County, Utah	CFP & Impact Fee Study	Public Safety, Roadways, Parks	2013
Nibley, Utah	Impact Fee Analysis	Parks, Water & Sewer	2013
Ogden City, Utah	Utility CFSP Update	Storm, Sewer, Water	2013
Orem City, Utah	Impact Fee Analysis	Culinary, Sewer & Storm	2013
Pleasant Grove, Utah	User Rate Analysis	Grove Area	2013
Provo City, Utah	Impact Fee Study Review	Water, Wastewater	2013
Riverton City, Utah	Impact Fee Analysis	Secondary Water	2013



Client	Project Category	Type	Year
Sandy RDA, Utah	User Rate Analysis	For the RDA	2013
South Davis Metro Fire	Revenue Sufficiency & Governance Analysis	Fire Services	2013
South Jordan City, Utah	Impact Fee Analysis	Transportation	2013
South Jordan City, Utah	User Rate Study	Sanitation/Recycling	2013
South Jordan City, Utah	Cost of Service Study	Building, Planning, Engineering	2013
Springville City, Utah	Impact Fee Analysis	Water, Sewer, Secondary, Storm	2013
St. George City, Utah	Impact Fee Analysis	IFFP update - (Parks, Fire & Police)	2013
Taylor-West Weber Water Improvement District	Impact Fee Analysis	Culinary Water	2013
Tooele City RDA, Utah	Capital Facilities and Finance Plan	UID	2013
Tooele City, Utah	User Rate Analysis	General Fund	2013
TSSD, Utah	Impact Fee / Utah Home Builders Review	Sewer Impact Fees	2013
UTOPIA	User Rate Analysis	Fiber Utility Analysis	2013
Weber Basin Water Conservancy District	User Rate/Feasibility Study	Water	2013
Weber Basin Water Conservancy District	Water Rate & Impact Fee Study	Tier 3 Water	2013
West Bountiful City, Utah	Impact Fee Analysis and IFFP	Parks, Recreation, and Trails	2013
West Point, Utah	Impact Fee Analysis	Storm Drain	2013
West Valley City, Utah	User Rate Analysis	General Fund	2013

Backup material for agenda item:

Ensign Invoices-Ben Billingsley

Summary of Ensign billing to Apple Valley as of 1/22/2019

Invoices that should have been passed thru to Developers

<i>Invoice #</i>	<i>Invoice Date</i>	<i>Description</i>	<i>Amount</i>
57633	10/21/2016	Mills Subdivision Plat Review	\$ 3,472.50
57751	10/27/2016	Mills Subdivision Plat Review	\$ 873.75
61920	7/31/2017	Cedar Point Phase IV	\$ 960.00
62304	8/30/2017	Cedar Point Phase IV	\$ 3,040.00
63318	10/30/2017	Cedar Point Phase IV	\$ 751.25
		Jepson Canyon Resort Phase I Prelim Plat	\$ 1,500.00
		Mills Subdivision Plat Review	\$ 2,280.00
65702	3/29/2018	Mills Subdivision Plat Review	\$ 1,440.00
67637	7/31/2018	Cedar Point Phase IV	\$ 2,880.00
			\$ 17,197.50

Invoices forgiven in 7/27/18 letter

<i>Invoice #</i>	<i>Invoice Date</i>	<i>Description</i>	<i>Amount</i>
62303	8/30/2017	Original Services	\$ 214.50
		Road Stabilization at washes	\$ 9,950.00
		Zoning Map	\$ 2,650.00
63317	10/30/2017	Original Services	\$ 6,652.45
		Contruction Engineering Services	\$ 850.00
			\$ 20,316.95

2018 Invoices for zoning map - These are all outstanding in Pelorus

<i>Invoice #</i>	<i>Invoice Date</i>	<i>Description</i>	<i>Amount</i>
66274	4/30/2018	Zoning Map	\$ 1,969.50
65275	3/6/2018	Zoning Map	\$ 3,056.00
65704	3/29/2018	Zoning Map	\$ 1,944.00
		Gateway construction engineering services	\$ 629.50
66757	5/31/2018	Zoning Map	\$ 5,487.50
			\$ 13,086.50

Looks like original arrangement for zoning map was \$10k, did we agree to change order?

Total Billing	\$ 50,600.95
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Backup material for agenda item:

Consent Calendar for January 1st, 2019-January 31st, 2019

**Town of Apple Valley
Operational Budget Report**

10 General Fund - 07/01/2018 to 01/31/2019

	Prior YTD	Current Period	Current YTD	Annual Budget	Percent Used
Change In Net Position					
Revenue:					
Taxes					
3110 General property taxes-current	69,584.52	19,124.14	102,325.11	96,153.00	106%
3120 Prior year's taxes-delinquent	3,247.69	238.38	4,418.22	5,500.00	80%
3130 General sales and use taxes	52,145.83	8,352.51	55,771.24	95,000.00	59%
3140 Energy and communication taxes	7,893.20	625.86	4,558.60	51,750.00	9%
3150 RAP Tax	5,291.92	786.41	5,543.46	8,100.00	68%
3160 Transient Taxes	0	0	106.92	750	14%
3170 Fee in lieu of personal property taxes	4,805.09	1,577.13	4,942.90	7,000.00	71%
3180 Fuel Tax Refund	0	0	119.28	0	0%
Total Taxes	142,968.25	30,704.43	177,785.73	264,253.00	67%
Licenses and permits					
3210 Business licenses	1,237.50	1,725.00	1,875.00	3,500.00	54%
3221 Building Permits-Fee	23,668.18	12,898.38	23,644.57	70,000.00	34%
3222 Building Permits-Non Surcharge	0	1,934.75	2,837.56	0	0%
3224 Building Permits Surcharge	188.12	128.99	194.26	500	39%
3225 Animal licenses	990	650	770	1,500.00	51%
Total Licenses and permits	26,083.80	17,337.12	29,321.39	75,500.00	39%
Intergovernmental revenue					
3342 Fire Dept-State Wildland Grant	0	0	0	25,000.00	0%
3356 Class C" road allotment"	36,141.72	14,419.51	54,865.36	80,000.00	69%
3358 Liquor control profits	1,171.17	0	697.45	1,100.00	63%
3370 State Grants	0	0	0	20,000.00	0%
Total Intergovernmental revenue	37,312.89	14,419.51	55,562.81	126,100.00	44%
Charges for services					
3410 Clerical services	11,275.00	0	21.25	0	0%
3415 SSD Payroll Services	24,232.00	0	0	0	0%
3416 Other Interdepartmental Charges	0	0	4,902.50	22,094.00	22%
3420 Fire Department Contracts	0	0	300	109,500.00	0%
3431 Zoning and subdivision fees	16,455.00	13,700.00	24,128.50	8,000.00	302%
3440 Solid waste	23,836.50	3,525.00	24,661.19	46,500.00	53%
3441 Storm Drainage	20,675.28	3,108.07	22,095.72	29,500.00	75%
3461 GRAMA requests	36.25	0	0	50	0%
3470 Park and recreation fees	40	0	0	50	0%
3615 Late charges	24041.05	-8.53	198.47	11,500.00	2%
Total Charges for services	120,591.08	20,324.54	76,307.63	227,194.00	34%
Fines and forfeitures					
3510 Fines	2957.65	1189.53	2535.97	4,000.00	63%
Total Fines and forfeitures	2,957.65	1,189.53	2,535.97	4,000.00	63%
Interest					
3610 Interest earnings	1310.54	72.96	986.55	1,500.00	66%
Total Interest	1,310.54	72.96	986.55	1,500.00	66%

Miscellaneous revenue					
3640 Sale of capital assets	0	0	600	0	0%
3670 Debt proceeds	77,000.00	0	0	0	0%
3690 Sundry revenue	1	0	0	0	0%
3692 Fire department fundraisers	0	0	128	5,000.00	3%
3697 Park department fundraisers	2	0	121.76	1,200.00	10%
3801.1 Impact fees - Fire	472	236	472	6,550.00	7%
3801.3 Impact fees - roadways	4,112.00	2,056.00	4,112.00	38,492.00	11%
3801.6 Impact fees - storm water	1,376.00	426.56	1,286.56	5,280.00	24%
3801.7 Impact fees - parks, trails, OS	1128	564	1128	18,130.00	6%
Total Miscellaneous revenue	84,091.00	3,282.56	7,848.32	74,652.00	11%
Contributions and transfers					
3802.7 Contributions - parks and recreation	554.75	0	100	0.00	0%
Total Contributions and transfers	554.75	0	100	0	0%
Total Revenue:	415,869.96	87,330.65	350,448.40	773,199.00	45%
Expenditures:					
General government					
Council					
4111.110 Council Salaries and wages	9,000.00	600	5,310.99	13,465.00	39%
4111.130 Council Employee benefits	5,111.57	45.92	2,369.85	515	460%
4111.210 Council Travel Reimbursement	0	0	45.58	2,500.00	2%
4111.220 Council Training	0	0	790	1,500.00	53%
4111.610 Council Donations and discretionary s	514.77	0	0	2,000.00	0%
Total Council	14,626.34	645.92	8,516.42	19,980.00	43%
Administrative					
4141.110 Admin Salaries and wages	48,755.39	8,909.00	43,464.01	71,100.00	61%
4141.130 Admin Employee benefits	12,392.25	681.54	3,400.83	8,126.00	42%
4141.140 Admin Employee Retirement - GASB 6	4,167.84	0	388.83	0	0%
4141.210 Admin Dues, subs & memberships	355.24	0	646.92	500	129%
4141.220 Admin Public notices	808.68	52.36	724.46	1,200.00	60%
4141.230 Admin Clerk training	0	450	763.64	500	153%
4141.231 Admin PlanComm Training	0	0	0	500	0%
4141.240 Admin Office supplies	2,942.69	280.22	2,726.78	5,000.00	55%
4141.250 Admin Equipment maintenance	1,873.83	114.8	3,865.12	2,500.00	155%
4141.260 Admin Building & ground maintenance	2,026.50	0	1,026.61	2,500.00	41%
4141.270 Admin Utilities	2,038.19	476.24	3,636.86	3,000.00	121%
4141.280 Admin Telephone and Internet	1,736.72	782.85	12,404.14	3,000.00	413%
4141.290 Admin Postage	470.44	0	1,455.25	800	182%
4141.320 Admin Engineering/Professional Fees	23,370.00	125	-17,239.95	46,400.00	-37%
4141.330 Admin Legal fees	10,783.87	100	2,580.00	10,000.00	26%
4141.331 Admin Assessment legal fees	6.1	0	0	0	0%
4141.340 Admin Accounting	6,616.27	0	12,868.13	27,500.00	47%
4141.350 Building Inspector Fees	0	4,912.38	13,856.28	0	0%
4141.360 Admin Education-general	505	0	0	1,500.00	0%
4141.390 Admin Bank service charges	1,424.79	129.98	2,180.38	1,500.00	145%
4141.410 Admin Insurance	10,778.55	0	8,480.24	11,000.00	77%
4141.490 Admin Travel reimbursements	2,841.64	0	32.86	1,500.00	2%
4141.500 Admin Weed abatement	0	0	386.99	1,000.00	39%
4141.740 Admin Capital outlay	2,067.89	0	1,060.00	40,000.00	3%

4170 Elections	1884.99	0	0	2,000.00	0%
Total Administrative	137,846.87	17,014.37	98,708.38	241,126.00	41%
Total General government	152,473.21	17,660.29	107,224.80	261,106.00	41%
Public safety					
Police					
4210.110 Police Salaries & wages	6,030.00	0	1,080.00	18,720.00	6%
4210.130 Police Employee benefits	466.6	0	82.63	2,142.00	4%
4210.230 Police Travel & mileage	587.4	0	0	200	0%
4210.250 Police Expenditures	0	0	0	100	0%
4210.470 Police Building Permits	19,852.78	0	0	0	0%
4253.250 Animal Control Supplies	64.45	0	62.5	100.00	63%
Total Police	27,001.23	0	1,225.13	21,262.00	6%
Fire					
4220.110 Fire Salaries & wages	5,418.48	1,569.24	11,769.30	33,000.00	36%
4220.130 Fire Employee Benefits	330.5	120.06	910.65	3,775.00	24%
4220.140 Fire Contract Salaries & Wages	0	0	0	30,000.00	0%
4220.145 Fire Contract Benefits	0	0	0	2,450.00	0%
4220.150 Fire Contract Expense	0	0	0	4,500.00	0%
4220.210 Fire Dues, subscriptions & membershi	80	0	68.9	120	57%
4220.230 Fire Travel & mileage	0	0	27.52	0	0%
4220.240 Fire Office expenses	0	0	328.96	1,495.00	22%
4220.250 Fire Equipment maintenance & repair:	177	76.55	142.93	650	22%
4220.260 Fire Rent expense	0	0	0	720	0%
4220.360 Fire Training	230	0	575.16	1,800.00	32%
4220.450 Fire Small Equip/Supplies	869.73	0	295.47	520	57%
4220.460 Fire Supplies-Fundraisers	0	0	273.05	0	0%
4220.465 Fire Gear	0	0	891.33	9,400.00	9%
4220.560 Fire Equipment Fuel	490.54	131.02	1,031.07	1,500.00	69%
4220.740 Fire Capital outlay	0	0	304.5	25,000.00	1%
Total Fire	7,596.25	1,896.87	16,618.84	114,930.00	14%
Total Public safety	34,597.48	1,896.87	17,843.97	136,192.00	13%
Highways and public improvements					
Highways					
4410.110 Road Salaries and wages	9,885.24	0	789	7,500.00	11%
4410.130 Road Employee benefits	3,863.74	0	60.36	860	7%
4410.270 Road Flood damage	-9,950.00	0	438.25	1,000.00	44%
4410.450 Road Department Supplies	1,395.66	0	928.25	12,785.00	7%
4410.550 Road Equipment Maintenance	872.15	400.05	941.78	6,000.00	16%
4410.560 Road Equipment Fuel	92.98	0	964.66	1,500.00	64%
4410.740 Road Capital outlay	3,956.00	0	0	0	0%
4410.810 Road Principal	35,000.00	0	31,000.00	31,000.00	100%
4410.820 Road Interest	32,950.00	0	32,200.00	32,200.00	100%
4415.110 Public Works Salaries and wages	29,469.54	0	7,327.00	51,740.00	14%
4415.130 Public Works Employee benefits	8,696.25	0	571.97	18,100.00	3%
4415.140 Public Works Employee Retirement - C	3,755.30	0	0	11,400.00	0%
4415.450 Public Works Supplies	257.74	0	93.93	250	38%
4415.550 Public Works Equipment Maintenance	143.03	16.53	1,893.83	5,200.00	36%
4415.560 Public Works Equipment fuel	1,298.69	0	319.51	1,500.00	21%
4415.570 Public Works Travel Reimbursement	0	0	196.1	500	39%

4415.740 Public Works Capital Outlay	86046	0	3700	0.00	0%
Total Highways	207,732.32	416.58	81,424.64	181,535.00	45%
Sanitation					
4420.220 Solid Waste Postage	481.25	0	0	850	0%
4420.460 Solid Waste Service	20850.15	160	20441.8	39,500.00	52%
Total Sanitation	21,331.40	160	20,441.80	40,350.00	51%
Total Highways and public improvements	229,063.72	576.58	101,866.44	221,885.00	46%
Parks, recreation, and public property					
Parks					
4540.250 Park/Rec Department supplies	205.11	0	99.99	1,500.00	7%
4540.460 Park/Rec Community events supplies	1053.89	0	759.63	2,700.00	28%
Total Parks	1,259.00	0	859.62	4,200.00	20%
Total Parks, recreation, and public property	1,259.00	0	859.62	4,200.00	20%
Debt service					
4141.810 Debt service - principal	7,623.34	867.66	20,182.13	45,326.00	45%
4141.820 Debt service - interest	1149.34	254.49	4855.07	9,038.00	54%
Total Debt service	8,772.68	1,122.15	25,037.20	54,364.00	46%
Transfers					
4810 Transfer to capital projects	0	0	0	25,000.00	0%
4811 Transfer to Fund Balance	0	0	0	72,952.00	0%
Total Transfers	0	0	0	97,952.00	0%
Total Expenditures:	426,166.09	21,255.89	252,832.03	775,699.00	33%

**Town of Apple Valley
Check Register
Checking - SBSU - 01/01/2019 to 01/31/2019**

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account
Washington County Solid Waste	4130	72392	12/31/2018	01/25/2019	3,259.10	Solid Waste Dec 299	104420.460 - Solid Waste Service
Durham Jones & Pinegar	4123	652600	01/09/2018	01/25/2019	1,986.00	Legal Counsel for BPW Resolution	104141.330 - Admin Legal fees
Washington County Treasurer HC	4131	2018 Q3-Q4	12/31/2018	01/25/2019	1,757.78	2018 Q3-Q4 HCP Fee Remittance	103223 - Building permit - HCP Valu
Gifford, Lance	4124	2019-002	01/23/2019	01/25/2019	1,632.39	2019-002 Inspector Fees	104141.350 - Building Inspector Fee
Gifford, Lance	4124	2018-031	01/23/2019	01/25/2019	1,433.48	2018-031 Inspector Fees	104141.350 - Building Inspector Fee
Gifford, Lance	4124	2019-001	01/09/2019	01/25/2019	1,268.33	2019-001 Inspector Fee	104141.350 - Building Inspector Fee
Blackburn Propane	4116	010467	12/31/2018	01/08/2019	884.87	450 gallons propane	104141.270 - Admin Utilities
Ford Motor Credit Company	ACH	010419	01/04/2019	01/04/2019	867.66	Jan19 Pmt	104141.810 - Debt service - principa
RDB Law, PC	4119	21	12/31/2018	01/08/2019	750.00	Dec Prosecutor	104141.330 - Admin Legal fees
Internal Revenue Service	ACH	PR120118-144	12/06/2018	01/10/2019	715.22	Social Security Tax	102221 - Accrued SS, MC & FWT p
Internal Revenue Service	ACH	PR121518-144	12/21/2018	01/10/2019	641.76	Social Security Tax	102221 - Accrued SS, MC & FWT p
Gifford, Lance	4124	2018-033	01/11/2019	01/25/2019	578.18	2018-033 Inspector Fees	104141.350 - Building Inspector Fee
South Central Communications	4113	010119	01/01/2019	01/08/2019	491.07	Dec18 Phone and Internet	104141.280 - Admin Telephone and
Blackburn Propane	4122	012274	01/23/2019	01/25/2019	476.24	297 gallons	104141.270 - Admin Utilities
Hinton, Burdick, Hall & Spilker, PL	4125	197086	12/31/2018	01/25/2019	450.00	Final Billing FY18 AUP	104141.340 - Admin Accounting
Southern Utah University	4128	012519	01/25/2019	01/25/2019	450.00	UMCA Institute	104141.230 - Admin Clerk training
Remedy Excavating LLC	4127	1857	11/01/2018	01/25/2019	300.00	Culvert cleaning on Apple Valley Dr	104410.270 - Road Flood damage
Internal Revenue Service	ACH	PR120118-144	12/06/2018	01/10/2019	292.38	Federal Income Tax	102221 - Accrued SS, MC & FWT p
Internal Revenue Service	ACH	PR121518-144	12/21/2018	01/10/2019	292.38	Federal Income Tax	102221 - Accrued SS, MC & FWT p
AT&T	4120	287282963359X	12/26/2018	01/09/2019	265.29	December Cell Phones	104141.280 - Admin Telephone and
Ford Motor Credit Company	ACH	010419	01/04/2019	01/04/2019	254.49	Jan19 Pmt	104141.820 - Debt service - interest
Revco Leasing	4112	518379	12/28/2018	01/08/2019	230.69	Printer - Jan lease pmt	104141.250 - Admin Equipment mai
Little Creek Station	4126	122718	12/27/2018	01/25/2019	208.58	Fuel for Case Grader	104410.560 - Road Equipment Fuel
Utah State Tax Commission	ACH	PR121518-326	12/21/2018	01/10/2019	200.53	State Income Tax	102222 - Accrued SWT payable
Utah State Tax Commission	ACH	PR120118-326	12/06/2018	01/10/2019	200.06	State Income Tax	102222 - Accrued SWT payable
Krugel, Alan	4118	777.010419	01/04/2019	01/08/2019	200.00	Deposit Refund: 777 - Krugel, Alan	102330 - Customer security deposit
Staples, Inc	CC	011619	01/16/2019	01/16/2019	196.97	Office Supplies	104141.240 - Admin Office supplies
Rocky Mountain Power	4117	DEC18	12/24/2018	01/08/2019	183.76	Nov26-Dec24 Usage	104141.270 - Admin Utilities
Internal Revenue Service	ACH	PR120118-144	12/06/2018	01/10/2019	167.32	Medicare Tax	102221 - Accrued SS, MC & FWT p
Arizona Strip Landfill Corporation	4121	518379	12/20/2018	01/25/2019	160.00	Gateway and Town Dumpsters	104420.460 - Solid Waste Service
Internal Revenue Service	ACH	PR121518-144	12/21/2018	01/10/2019	150.10	Medicare Tax	102221 - Accrued SS, MC & FWT p
Vercimak, Michael	4115	010119	01/01/2019	01/08/2019	125.00	Miles Mark Plat Review	104141.320 - Admin Engineering/Pr
XPress Bill Pay	ACH	010319	01/03/2019	01/03/2019	114.80	Xpress Monthly Support	104141.250 - Admin Equipment mai
Utah State Tax Commission	ACH	PR100618-326	10/09/2018	01/10/2019	98.65	State Income Tax	102222 - Accrued SWT payable
Little Creek Station	4126	122818	12/28/2018	01/25/2019	95.00	Fuel for tractor	104410.560 - Road Equipment Fuel
Utah State Tax Commission	ACH	PR110318-326	11/06/2018	01/10/2019	87.68	State Income Tax	102222 - Accrued SWT payable
Utah State Tax Commission	ACH	PR111718-326	11/17/2018	01/10/2019	85.56	State Income Tax	102222 - Accrued SWT payable
Little Creek Station	4126	120618	12/06/2018	01/25/2019	84.01	Travel fuel for Richfield training	104220.560 - Fire Equipment Fuel
Little Creek Station	4126	122018	12/20/2018	01/25/2019	70.06	Fuel for Case Grader	104410.560 - Road Equipment Fuel
Amazon.com	CC	011019	01/10/2019	01/10/2019	61.99	Michelle Keyboard Tray	104141.240 - Admin Office supplies
The Spectrum	4129	3337887	01/15/2019	01/25/2019	52.36	3337887	104141.220 - Admin Public notices
Utah State Tax Commission	ACH	PR102018-326	10/22/2018	01/10/2019	50.74	State Income Tax	102222 - Accrued SWT payable
Little Creek Station	4126	122118	12/21/2018	01/25/2019	50.00	Brush truck 1912	104220.560 - Fire Equipment Fuel
Utah State Tax Commission	ACH	PR102018-326	10/23/2018	01/10/2019	40.07	State Income Tax	102222 - Accrued SWT payable
Utah State Tax Commission	ACH	PR092218-326	10/09/2018	01/10/2019	31.48	State Income Tax	102222 - Accrued SWT payable
Utah State Tax Commission	ACH	PR100618-326	10/03/2018	01/10/2019	31.48	State Income Tax	102222 - Accrued SWT payable
Dropbox	CC	XC01182019-19	01/18/2019	01/18/2019	21.26	Upload audio files for Municode	104141.240 - Admin Office supplies
EasyDNS	CC	XC01232019-19	01/23/2019	01/23/2019	20.11	Website domain reg	104141.280 - Admin Telephone and

**Town of Apple Valley
Check Register
Checking - SBSU - 01/01/2019 to 01/31/2019**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>
Steamroller Copies	4114	318675	12/19/2018	01/08/2019	16.80	Printing services	104141.240 - Admin Office supplies
Home Depot	CC	XC01302019-13	01/30/2019	01/30/2019	9.20	Dump truck repairs	104415.550 - Public Works Equipme
Tink's Superior Auto Parts	CC	XC01302019-71	01/30/2019	01/30/2019	7.33	Dump truck battery cables	104415.550 - Public Works Equipme
Ooma	CC	013018	01/30/2019	01/30/2019	6.35	VOIP Service Jan	104141.280 - Admin Telephone and
Little Creek Station	4126	123118	12/31/2018	01/25/2019	-10.16	December Discount	104410.560 - Road Equipment Fuel
					\$22,094.40		